

HCCSC Executive Committee Meeting Minutes

April 4, 2016

In attendance were: Jean Van Ness, Lynne Dragomier, Beth Pearson and John Aller

The Executive Committee discussed the following items:

- I. Reviewed and Approved the minutes of the February 1 and February 22, 2016 Executive Committee Meetings
 - a. February 1, 2016 – All voted to approve with John abstaining
 - b. February 22, 2016 – Lynn moved and John seconded and all approved.
- II. Discussion of Questions to Pose During Conference Call with Kevin Finn
 - a. Kevin had indicated to Jean that it would cost about \$175,000 to manage Stark County's CoC. This would include 2 FTE (include the \$69,000 Planning Grant). Strategies to End Homelessness (STEH) would hire the staff and intend that Natalie would be 1 of the staff and they would hire 1 additional staff, both of which would be located in Stark County. This cost does not include travel or office space. Need to have this clarified and more defined.
 - b. Also need to discuss with Kevin the potential for conflicts as they could be in direct competition with Stark County for other competitive dollars.
 - c. Ask about the services that RPC is currently providing: i.e. secretarial, postage, copies, and fringe benefits.
 - d. There was discussion regarding the budgets and how much is either committed, applied for or secured for the Hotline, HMIS and Planning.
- III. Conference Call with Kevin Finn of Strategies to End Homelessness
 - a. Kevin confirmed that included in his rough estimate of \$175,000 - \$200,000 would be 2 on-site staff positions, some travel, but no office space, phones, etc. He scaled it compared to Hamilton County's costs.
 - b. STEH is providing CoC management in 3 other Balance of State (BOS) communities currently.
 - c. Kevin felt that Stark County's CoC would/could look similar to Hamilton County's in that the ultimate decisions to run the continuum are with the Hamilton Homeless Clearinghouse, similar to our CoC board. They could take on tasks that the CoC Board wanted and make recommendations to the CoC Board.
 - d. STEH has a monitoring system in place – they monitor remotely monthly and do on site each year. They also provide TA to all recipients.
 - e. Jean asked about the potential conflict of interest to which Kevin responded that the decision to apply for bonus or other CoC money would lie with the board. We would be competing with the 430+ CoC's across the country, and they have a proven track record in getting bonus money.
 - f. In response to Jean's question of whether STEH manages the Central Intake and Assessment, Kevin said that they are running it as no one else wanted to do this.

- g. Beth asked about Hamilton County's PIT numbers. Kevin felt that this was the worst method of data collection and that their counts have fluctuated over the years. According to their annualized data from 2013 – 2014, the # of people off the street has reduced by 7% and the number of people from shelters has also dropped by 22%.
 - h. Based off of how Hamilton County's CoC operates, Kevin could send a Scope of Services draft for Stark County.
 - i. Jean questioned if Stark County would benefit from Hamilton County's designation as a UFA (Unified Funding Applicant). Kevin said that Stark County would only get additional Planning funds if/when we reach that status. However, we would get access to the knowledge and understanding that Hamilton County has.
 - j. John indicated that we could have a few options with regard to STEH – either go with them or not; hire staff locally with STEH to provide assistance, short term to get up and running. Kevin said that we could do either of these or a combination of them. They are flexible.
- IV. Discussion of Next Steps to Take in Resolving Future Management Issues
 - a. Jean announced that there are 2 meetings lined up at this time, one with the City of Massillon on Wednesday, April 5th at 10:00 a.m. and on Thursday, April 7th with the City of Alliance and Commissioner Janet Creighton at 10:30. If any Executive Committee member can and wants to attend, they are invited.
 - b. In rough numbers, we are looking at about \$110,000 deficit per year.
 - c. Need to get community ownership.
- V. Board agenda
 - a. Jean reviewed the draft agenda
- VI. Other
 - a. It was determined to put together an ad hoc committee to review the resumes that have been received for the Director position of the non-profit.