

HCCSC Executive Committee Meeting Minutes

August 1, 2016

In attendance were: Jean Van Ness, Lynne Dragomier and Beth Pearson

Absent: John Aller

The following items were discussed by the Executive Committee:

- I. Review and Approval of Minutes from June 6, 2016 Meeting
 - Lynne moved and Beth seconded the approval of the minutes; passed unanimously.
- II. Discussion of Agenda for August 9th Board Meeting
 - a. The following items were discussed to be on the agenda
 - i. Approval of priority listing for CoC application
 - ii. Approval of rankings for the CoC application
 - iii. New policy for new programs – Jean explained that to keep our new programs in conformance with the HUD guidelines and for funding to be accessible and open to new applicants, a New Programs policy has been written that allows agencies to apply for homeless housing and service funding without going through the current New Programs procedures. We will have the Recipient Approval and Evaluation Committee review and make a recommendation to the HCCSC for its August 9th meeting.
 - iv. Development of Consensus on Mission and Structure for New Organization
 - v. Jean developed a handout for the Board meeting which details the different roles of the CoC and the Backbone Organization. This handout was discussed and it was determined that it will be helpful for the HCCSC Board to have as is, without condensing it. The handout will be provided to the HCCSC Board with other meeting materials.
 - vi. Discussion about Recruitment of New Board Members
 - vii. Update on Director Search Committee
- III. CoC application – Jean and Beth have gone over the various questions within the application and have outlined a plan for who will be working on and responsible for each section and question. Many of the questions are the same as last year, so will probably only need to be updated. It is planned to have the application completed by September 2nd, request an email vote of the Board by September 7th and post the application on the web site by September 8th. This will allow for the requirements of the notice and posting to be met and still be able to submit the application by September 12th (deadline of September 14th).
- IV. Other Business
 - There was no other business