

AGENCY:

PROJECT NAME:

FY2023 HCCSC SCORING CRITERIA AND SCORE SHEET APPENDIX

Please carefully read through this FY2023 HCCSC Scoring Criteria and Scoring Sheet Appendix to ensure that the Collaborative Applicant receives a response for all applicable scoring criteria.

Responses need to be submitted to the Stark Housing Network, Inc. by email to mbragg@starkhousingnetwork.org on or before the eSNAPS application due date, **August 21, 2023, by 12:00 pm (noon).**

FY2023 Scoring Criteria and Score Sheet

The Homeless Continuum of Care of Stark County (HCCSC) invites new and renewal applications for the 2023 HUD Continuum of Care (CoC) Program Competition.

The design of the proposed project must reflect research-based practices to efficiently provide services to participants; connect participants to mainstream resources, benefits, and employment; and enable participants to maintain long-term housing stability.

CoC 2023 priorities are as follows:

- Rapid Re-Housing
- Permanent Supportive Housing
- Supportive Services Only - Coordinated Entry
- Homeless Management Information System (HMIS)

All Projects Must Meet Threshold Criteria¹

- I. Informed Agreement to Comply with the HEARTH Act, HUD federal regulations, HMIS and Coordinated Entry (CE) Rules. For SSO-CE projects only, informed agreement to cover the entire CoCs geographic area.**

Please certify with initials in each box indicating that your agency has read and agrees to abide by all of the following Continuum of Care requirements:

Overview of HUD federal regulations for the Continuum of Care Program

<https://www.hudexchange.info/programs/coc/coc-program-eligibility-requirements/>

HEARTH Act: Continuum of Care Program Interim Final Rule

<https://www.hudexchange.info/resources/documents/CoCProgramInterimRule.pdf>

¹ Project applicants are required to have a Unique Entity Identifier (UEI) number registered and active with SAM in addition to an active registration in the Central Contractor Registration (CRR)/ System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2023-1 Continuum of Care (CoC) Program Competition. Project Applicants are required to have an Employment Identification Number (EIN). Applicants must have no Outstanding Delinquent Federal Debts – It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds unless a) A negotiation repayment schedule is established and the repayment is schedule is not delinquent, or b) Other arrangements satisfactory to HUD are made before the award of funds by HUD. For more information on meeting HUD eligibility criteria, refer to the [View Opportunity | GRANTS.GOV](#).

AGENCY:

PROJECT NAME:

Homeless Management Information System Policies and Procedures

<https://www.starkcountyhomeless.org>

Coordinated Entry (CE) Policies & Procedures

<http://www.starkcountyhomeless.org>

Coordinated Entry Process provides coverage of the entire CoC's geographic area
(SSO-CE Projects Only)

ALL PROJECTS INCLUDING NEW AND EXPANSION PROJECTS MUST MEET THE ABOVE THRESHOLD CRITERIA AND AGREE TO BE LOW BARRIER AND HOUSING FIRST

- I. By applicants initialing the box below, the applicant agrees to not exclude participants based on reasons below.

Lowering Barriers to Entry project entry (applicant agrees to not exclude)

- a. Having too little or no income
- b. Active or history of substance abuse
- c. Having a criminal record with exceptions for state-mandated restrictions
- d. History of victimization (e.g., domestic violence, sexual assault, childhood abuse)

- II. By applicants initialing the box below, the applicant agrees not to terminate participants based on reasons below.

Housing First (applicant agrees to not terminate)

- a. Failure to participate in supportive services (This does not include the required monthly case management visits within a RRH project.)
- b. Failure to make progress on a service plan
- c. Loss of income or failure to improve income
- d. Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area

- III. **Good standing with funding sources and capacity to administer Federal, State, local and private funds. Responses based on your agency's experience administering funds over the past three years, CY2020, 2021, and 2022.**

AGENCY:

PROJECT NAME:

a. Has your agency had any prior findings, audit findings and/or recapture of HUD funds?

Yes No N/A

If yes, briefly explain and provide the amount of funding that was recaptured. (max. 700 characters)

b. Has your agency had any findings, audit findings and/or recapture of other federal, state, local, or private funds?

Yes No N/A

If yes, briefly explain and provide the amount of funding that was recaptured. (max. 700 characters)

AGENCY:

PROJECT NAME:

c. Please describe your previous experience with HUD and/or experience in administering other federal, state or local grants. (max. characters 700)

IV. Please identify staff involved in this project, if applicable. (Please list names below)

AGENCY:

PROJECT NAME:

- a. Describe agency and staff related to this project's membership on HCCSC, committees and/or other relevant workgroups in the community. (max. 1,000 characters)

AGENCY:

PROJECT NAME:

V. Promote Equity – Equity Factors

- a. *(Please check All boxes that apply to the agency or project)*

Agency Leadership, Governance, and Policies

Organization has under-represented individuals (BIPOC, LGBTQA+, etc.) in managerial and leadership positions

Organization's board of directors includes representation from more than one person with lived experience

Organization has relational process for receiving and incorporating feedback from persons with lived expertise

Organization has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers*

*If the above box is checked, describe the organization's plan for developing and implementing equitable policies that do not impose undue barriers (max. 2,500 characters).

AGENCY:

PROJECT NAME:

b. *(Please check **All** boxes that apply to the agency or project)*

Program Participant Outcomes

- Organization has reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity and/or sexual identity
- Organization has identified programmatic changes needed to make program participant outcomes more equitable and to sustain program participant outcomes that are equitable and developed a plan to implement those changes*

*If the above box is checked, describe the organization's plan to implement changes needed to make program participant outcomes more equitable. (max. 2,500 characters)

AGENCY:

PROJECT NAME:

VI. SUPPORTIVE SERVICES FOR PROGRAM PARTICIPANTS

Provide a detailed description of supportive services that are or will be offered to program participants (e.g., transportation, annual follow up, access to SSI/SSDI technical assistance, and completed SOAR training). If applicable, include details on how this project utilizes (or will utilize) other public or private funding sources that support service activities.
(max. 3,000 characters)

AGENCY:

PROJECT NAME:

VII. RESIDENTIAL MOVE IN RATE *(not a scored criterion)*

Existing or expansion projects, refer to the project's most recent APR (22c) and provide the following data.

Total (persons moved into housing)	
Average length of time to housing	
Persons who were exited without move-in	

All Projects provide a description of the services and support that is offered to program participants who are referred to the housing project to ensure a successful housing move in date. (max. 2,500 characters)

AGENCY:

PROJECT NAME:

NEW AND EXPANSION PROJECTS ONLY

I. Ending Homelessness for All Persons Experiencing Homelessness:

The number of households (individuals and families) the project intends to serve within the local targeted populations (Chronically Homeless, Veterans, Youth, Families with Children, People with Disabilities including those living with HIV/AIDS).

a. If your project intends to target any of the sub-populations listed below, please identify the number of households that the project intends to serve in each of the targeted sub-populations that are applicable. (Complete all that apply by entering the *number* to be served.)

Chronically Homeless	<input type="text"/>	Youth (18-24)	<input type="text"/>
Veterans	<input type="text"/>	Families with Minor Children <i>(total number of persons within the families)</i>	<input type="text"/>
People with Disabilities, including those living with HIV/AIDS	<input type="text"/>		

b. Indicate specialized services you will provide to meet the needs of the populations indicated above. (max. 1000 characters)

AGENCY:

PROJECT NAME:

II. Coordination with Housing and Healthcare

a. Housing

Provide a detailed description of how the PSH project will utilize housing subsidies for at least 25 percent of the units included in the project, or in the case of RRH at least 25 percent of the program participants anticipated to be served by the project. Attach letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project. (max. 3000 characters)

AGENCY:

PROJECT NAME:

b. Healthcare

PSH or RRH projects must demonstrate through a written commitment from a healthcare organization that the value of assistance being provided is an amount that is equivalent to 25 percent of the funding being requested for the project or in the case of a substance use treatment or recovery provider, it will provide access to treatment or recovery services for all program participants who qualify and choose those services. Acceptable forms of commitment are formal written agreements and must include value of the commitment and dates the healthcare resources will be provided. (max. 3000 characters)

AGENCY:

PROJECT NAME:

DOMESTIC VIOLENCE PROJECTS ONLY (PH-RRH or SSO-CE)

***Additional questions may be asked based on the FY 2023 Project and Consolidated Applications.**

I. Statement of need – PH-RRH (New Projects Only)

Provide a detailed description that supports of the need for a PH-RRH project that serves Domestic Violence Survivors in the CoC's Geographic Area. Include the numeric information that supports the need for PH-RRH projects that serve Domestic Violence Survivors including the data source. (max. 3000 characters)

AGENCY:

PROJECT NAME:

II. Improving (new/expansion project) or maintaining (renewal project) the abilities of coordinated entry to meet the needs of people experiencing homelessness who are survivors of domestic violence, dating violence, sexual assault, or stalking. - SSO-CE Project Only (All Projects)

Describe how the current Coordinated Entry is currently meeting (renewal project) or could better meet (new/expansion project) the needs of people experiencing homelessness who are survivors of domestic violence, dating violence, sexual assault, or stalking (e.g., to implement policies and procedures that are trauma-informed, client-centered or to better coordinated referrals between CoC's coordinated entry system and the service providers coordinated entry system where they are different). (max. 3000 characters)

AGENCY:

PROJECT NAME:

III. Ensure DV Survivor Safety and Confidentiality – PH-RRH (All Projects)

Describe how the project will ensure the safety and confidentiality of DV survivors experiencing homelessness by 1) taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors ; 2) make determinations and placements into safe housing ; 3) keeping information and locations confidential ; 4) training staff on safety and confidentiality policies and practices; and 5) taking security measures for units that support survivors' physical and location confidentiality. (max. 3,000 characters)

AGENCY:

PROJECT NAME:

IV. Trauma-informed, victim centered approaches – Experience – PH-RRH (All Projects)

Describe below using examples of how the organization's experience in using trauma-informed, victim-centered approaches to meet needs of DV survivors in each of the following: 1) prioritizing placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs ; 2) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials; 3) providing program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma; 4) emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations; 5) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination; 6) providing opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; 7) offering support for parenting, e.g., parenting classes, childcare; and 8) describe how DV survivors we involved in the development of the victim centered approaches and operations.

(max. 5000 characters-scroll to next page to input answer)

AGENCY:

PROJECT NAME:

AGENCY:

PROJECT NAME:

V. Trauma-Informed, Victim-Centered Approaches–New Project Implementation – PH-RRH (New Projects Only)

Describe examples of how the new project will: 1) prioritize program participant choice and rapid placement and stabilization in permanent housing consistent with participants’ preferences; 2) establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials; 3) provide program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma; 4) emphasize program participants’ strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plan include assessments of program participants strengths and works towards goals and aspirations; 5) center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination; 6) provide opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and 7) offer support for parenting, e.g., parenting classes, childcare.

(max. 5000 characters-scroll to next page to input answer)

AGENCY:

PROJECT NAME:

AGENCY:

PROJECT NAME:

VI. Describe how the project(s) will involve survivors with a range of lived expertise in policy and program development through the project's operation. (max. 2,500 characters) SSO-CE & PH-RRH (All Projects)

AGENCY:

PROJECT NAME:

By signing below, I, _____ (name/job title), affirm that I am an authorized representative of _____. By signing and submitting this appendix, I certify that the statements / information contained in this application are true, complete, and accurate to the best of my knowledge. **I am aware that any false, fictitious, or fraudulent statements or claims may result in the FY2023 eSNAPS application being withdrawn from the FY2023 Department of Housing and Urban Development Continuum of Care Program competition.**

ACCEPTED AND AGREED BY:

Signature

Printed Name

Title

Date Signed

Please complete and return to Marcie Bragg at mbragg@starkhousingnetwork.org by 12:00 pm (noon) on August 21, 2023 along with the following:

NEW PROJECTS ONLY (if agency does not hold a current CoC grant)

- Most recent audited financials and Form 990 that are available
- When audited financials and Form 990 do not account for most recently completed fiscal year, also submit unaudited financial statements for that most recently completed fiscal year.
- A table of organization for your agency and any sub-grantees
- A list of the agency's board members and position in the community
- Agency's board meeting schedule for the previous year that notes which board members attended
- Completed FY2023 HCCSC Scoring Criteria and Score Sheet Appendix

RENEWAL PROJECTS ONLY

- Collaborative Applicant will download the most recent APR submitted in the SAGE HMIS Repository.
- All amendments to a renewal project requested/approved since the submission of the 2022 CoC application
- A list of the agency's board members and position in the community
- The Agency's board meeting schedule for the previous year that notes which board members attended
- Past and/or current programmatic audits (at local, state, and/or federal levels) and/or documentation for corrective actions to programmatic audits
 - ✓ Please provide documentation of funders approval of corrective actions outlined in the programmatic audit
- *Completed FY2023 HCCSC Scoring Criteria and Score Sheet Appendix*
- *A copy of all CoC waivers that were submitted to HUD for program required exceptions*
- *Submit updated projects policies and procedures Monday, August 21, 2023*

Information included in this appendix must be accurately reflected in the FY2023 application submitted to HUD in eSnaps if approved by the HCCSC. Failure to do so will be seen as fraudulent and may result in the application being withdrawn from the FY2023 CoC Application.