

FY 2016 Homeless Crisis Response Program

(HCRP) - Rapid Rehousing Projects

Request for Proposals

Program Summary:

The Homeless Crisis Response Program (HCRP) is an Ohio Development Services Agency (ODSA) funded grant program for which the Board of Stark County Commissioner's Office is the biannual recipient. This program is designed to assist individuals and families from all areas of Stark County, outside of the City of Canton, quickly maintain and/or regain stability in permanent housing after experiencing a housing crisis that has resulted in literal homelessness.

Stark County Regional Planning Commission, on behalf of The Board of Stark County Commissioners releases a biannual Request for Proposals (RFP) for sub-recipients of the HCRP funds. As the Collaborative Applicant for the Homeless Continuum of Care of Stark County (HCCSC), Stark County Regional Planning Commission collaborates closely with HCCSC to set priorities and review applications for HCRP funding. Specifically, HCCSC's Recipient Approval and Evaluation Committee reviews all HCRP applications biannually and makes recommendations to the HCCSC Board of Directors regarding which programs should be recommended for HCRP funding. The HCCSC Board of Directors reviews the Committee's recommendations and either approves or amends them to formulate its final recommendations. The Board's final recommendations are then forwarded to Stark County Regional Planning Commission. The Board of Stark County Commissioners approves the final submission of the application to ODSA.

The Homeless Crisis Response Program (HCRP) is funded in part through the federal Emergency Solutions Grant (ESG) program and therefore projects awarded must adhere to the regulations established in the HEARTH Act, final interim rule for ESG Program.

Funding Priorities for FY2016:

Funding priorities for HCRP are determined by the Homeless Continuum of Care of Stark County (HCCSC) and driven by ODSA policy priorities. Only Rapid Re-Housing projects will be considered for funding in the FY2016 HCRP Regional RFP.

Threshold Criteria:

Agencies applying for funding must meet threshold criteria required for administering federal and state grants, which include understanding of the HEARTH Act requirements, agreement to abide by all local HCCSC policies and procedures for [Homeless Management Information System](#) (HMIS) and [Central Intake and Standardized Assessment and Service Prioritization System](#) (CI&A) if awarded.

Applicant Information

Name of Organization:

Mailing Address:

Contact Person (*This is the person who will receive all grant-related information, i.e. correspondence, telephone calls, e-mails, etc*):

Name:

Title:

Telephone:

Fax:

E-Mail:

Threshold Criteria

1. HEARTH Act, HMIS and Central Intake, Standardized Assessment and Service Prioritization (CI&A) Compliance Agreement

Please certify with initials in each box indicating that your agency has read and agrees to abide by all of the following Emergency Solutions Grant requirements:

Overview of HUD federal regulations for the Emergency Solutions Grants Program <https://www.hudexchange.info/programs/esg/esg-requirements/>

HEARTH Act: Emergency Solutions Grants Program regulations
https://www.hudexchange.info/resources/documents/HEARTH_ESGInterimRule&ConPlanConformingAmendments.pdf

Homeless Management Information System Policies and Procedures
[Accessed at www.starkcountyhomeless.org](http://www.starkcountyhomeless.org) – Policies and Procedures E.1-E.6

Central Intake, Standardized Assessment and Service Prioritization (CI&A)
Policies & Procedures

Only Victim Service Agencies can opt out of participation in HMIS and CI&A but must maintain a separate and comparable data system that captures all HMIS data elements while maintaining client security standards for victim service agencies. Victim Service Agencies will be required to submit quarterly performance outcomes from an internal data base.

Is your agency a Victim Service Provider as defined by the ESG Interim Rule 576.2: “A private non-profit organization whose primary mission is to provide services to victims of domestic violence, dating violence, a sexual assault, or stalking. This term includes rape crisis centers, battered women’s shelters, domestic violence transitional housing programs, and other programs.”

Yes No

2. Compliance with Homeless Definitions

<input type="checkbox"/>	Rapid Re-Housing – Serving Category 1 and 4 Homeless (per HEARTH Act Interim Final Rule definition) ONLY				
	<input type="checkbox"/>	Housing Relocation & Stabilization Financial Assistance (other than rental assistance)	<input type="checkbox"/>	Rental Assistance – Short term (0 -3 months)	<input type="checkbox"/>

Describe how your agency will ensure and document compliance with HUD’s definition of Category 1 or 4 Homelessness. (max. characters 700)

Note: Only projects that serve qualifying clients are eligible for funding consideration.

3. Experience & Capacity to Administer an HCRP Grant

Has your agency had previous experience with administering federal and/or state grants (not only HCRP)?

Yes No

- If yes, please list federal/state program, year of funding, project(s) funded and amount(s) awarded. (max. characters 500)

- If you answered yes above, was your organization ever required to pay back funds, in violation of regulations, unresolved findings, etc.?

Yes No

If yes, indicate the dates and actions cited. (max. characters 500)

Project Information

Beneficiaries of HCRP Program

A. Please identify the number of proposed households/persons to be served.

Eligible Activity	Proposed number of households to be served	Proposed number of persons to be served
Rapid Re-Housing	<input type="checkbox"/>	<input type="checkbox"/>

B. **i.) Target Population 1:**

Please select target populations applicable to your project:

- Males Only Females Only Males & Females
 Single Adults Households with Children Couples with No Children
 Unaccompanied Youth (under 18)

ii.) Target Population 2:

Please identify if your project has a target sub-population that includes any of the following:

- Chronically Homeless Persons with HIV/AIDS

Victims of Domestic Violence

Veterans

Project Description

Housing Stability

What will be your agency's strategy for ensuring that clients receive the individualized assistance they need to achieve housing stability? (max. characters 700)

Assistance with Increasing Employment Income

Describe how your agency will assist program participants with access to necessary training, skill development and employment opportunities. (max. characters 700)

Linking to Mainstream Services

Describe how your agency will ensure that program participants are assisted in obtaining mainstream services and eligible financial assistance, including health insurance, social services, education, and youth programs for which participants may be eligible. (max. characters 700)

Examples include Social Security Income, Social Security Disability Income, SNAP assistance (food stamps), Section 8, etc. If your agency serves homeless families with children or unaccompanied youth, also describe how your agency ensures that children are enrolled in school, connected to appropriate services, and aware of their eligibility for McKinney-Vento education services.

Implementation of Housing First Principles

Describe how your agency is implementing principles of Housing First into your program. (max. characters 700)

Statement of Work/Scope of Services

Please provide a general description of the project including scope of services that will be provided by recipient and any service agency partners, details explaining any changes that will be requested if project is a renewal and reasons for those changes. (max. characters 700)

Collaboration with HCCSC

Does your program collaborate with the Homeless Continuum of Care of Stark County (HCCSC)?

Yes No

If yes, explain specific collaborative efforts with the HCCSC including the various committees that your agency is a member of and what that involvement entails. (max. characters 700)

Summary Budget

	Rapid Re-Housing	Total Amount Budgeted
Rental Assistance*		
Housing Relocation & Stabilization Services**		
TOTAL		

* Includes short (0 3- months) and medium-term (3 – 24 months) rent payments and up to 6 months of arrears

** Includes all other eligible forms of direct financial assistance (i.e. utility assistance) plus costs related to eligible services (i.e. case management)

Cost per person served

Homeless Crisis Response Program (HCRP)	Program Year 2016 - 2018 Request
1. HCRP Funding Request	
2. Total Program Budget	
3. HCRP Request as % of Program Budget (item 1 divided by item 2)	
4. Unduplicated # of Clients to be Served	
5. Total Program Costs Per Client (item 2 divided by item 4)	
6. Total HCRP Cost Per Client (item 1 divided by item 4)	

Leveraged Funds

Source	Amount	Federal, State, Local or Private	Cash, Grant or In-Kind	Committed or Pending	Date of award/request)
TOTAL					

Certification

I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT AND THAT IT CONTAINS NO FALSIFICATIONS, MISREPRESENTATIONS, INTENTIONAL OMISSIONS, OR CONCEALMENT OF MATERIALS FACTS. I FURTHER CERTIFY THAT NO CONTRACTS HAVE BEEN AWARDED, FUNDS COMMITTEED, OR CONSTRUCTION BEGUN ON THE PROPOSED PROGRAM AND THAT NONE WILL BE DONE PRIOR TO ISSUANCE OF A RELEASE OF FUNDS BY THE STATE.

Signature of Authorized Person

Date

Print Name

Title

Please complete and return to Natalie McCleskey at:

Stark County Regional Planning Commission
201 3rd Street NE, Suite 20
Canton, OH 44702-1211

by:

4pm on Tuesday, June 7th, 2016

along with the following items:

If applicant is NOT currently an HCRP/SHP/CoC/ESG Recipient

- 501 (c) (3) documentation
- Most recent audited financials and Form 990 that are available
- When audited financials and Form 990 do not account for most recently completed fiscal year, also submit unaudited financial statements for that most recently completed fiscal year.
- A table of organization for your agency and any sub-grantees

If applicant is NOT currently an HCRP Regional Sub-Recipient

- Copy of most recently submitted APR (either for HUD or ODSA)