



Homeless Continuum of Care of Stark County

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*No one should experience homelessness. No one should be without a safe, stable place to call home.*

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**HOMELESS CONTINUUM OF CARE OF STARK COUNTY**

**Special Meeting of the Board of Directors**

August 12, 2013

Held at

Sisters of Charity Foundation

**In Attendance**

Jean Van Ness  
Natalie McCleskey  
Beth Pearson  
Beverly Jordon  
Cathy Jennings  
Fonda Williams

Vicki Conley  
Shirene Starn-Tapyrik  
Maria Heege  
John Aller  
Jeff Shultz

**Excused**

Melissa Pearce  
Rhonda Albu  
Lynne Dragomier

**Absent**

**Call to Order**

HCCSC Board Chair Jean Van Ness called the special Board meeting to order at 4:03 p.m. Jean reminded everyone that the charter's conflict of interest policy requires them to recuse themselves from voting on any issues that present a conflict.

**Committee Membership**

Jean explained that, to keep HCCSC's various committees functioning without interruption, the Board must immediately approve the members who were already serving on those committees before the HCCSC was established. The Board also discussed how to handle the review and approval of new members for those committees. Natalie McCleskey mentioned that some individuals who had expressed an interest in becoming committee members had already begun attending committee meetings as guests. She noted, too, that (1) the Recipient Evaluation & Review Committee would begin meeting later in the week to review pre-applications; (2) that the committee needed some additional manpower; and (3) that, if possible, an exception should be made to allow prospective member John Stallings to begin serving on that committee immediately.

**Motion:** John Aller moved that the Executive Committee recommend to the Board immediate approval of John Stallings to serve on the Recipient Evaluation & Review Committee. Shirene Starn-Tapyrik seconded, and the motion was passed by a unanimous vote of Executive Committee members.

**Motion:** Maria Heege moved and Fonda Williams seconded a motion for Board approval of the exception for John Stallings. The motion was passed by a unanimous vote.

**Motion:** Beth Pearson moved and Cathy Jennings seconded a motion for Board approval of all current committee members, including John Stallings. The motion was passed by a unanimous vote.

Regarding related matters:

1. There was consensus that the Executive Committee would develop a process for vetting other prospective committee members and be prepared to recommend new members for the Board's approval at its September meeting. In the meantime, an e-mail will be sent to prospective members thanking them for their interest and informing them that decisions on committee appointments will be made in September.
2. In response to Maria Heege's inquiry, Fonda Williams confirmed that he will be serving as the City of Canton's representative on the System Performance Committee and that, in the event that he is unavailable for a committee meeting, Lisa Miller will attend in his place.
3. Jean indicated that the Board would need to appoint a new chair of the HMIS Committee because Rhonda Albu had submitted her resignation from the Board and from the HCCSC, effective September 1.

### **Corporation for Supportive Housing Contract**

Beth Pearson summarized the history of a pending contract that will engage the Corporation for Supportive Housing (CSH) to provide a variety of consulting services to the HCCSC and its committees, and copies of the draft contract were distributed. The final contract must be approved by the HCCSC Board but will be signed by the Stark County Regional Planning Commission on behalf of the HCCSC. Beth noted that there is time pressure to finalize the contract because, as a technical assistance provider for HUD, CSH will be unable to provide services once HUD releases its 2013 Notice of Funding Availability for the Continuum of Care Program.

**Motion:** Vicki Conley moved and Maria Heege seconded a motion to allow the Board to approve the CSH contract by e-mail when a final version is ready. The motion was passed by a unanimous vote.

### **Board Meeting Schedule**

Jean shared with the Board the information she had collected about members' availability for future Board meetings. After some discussion, it was apparent that either the second Tuesday of the month at 9:30 a.m. or the first Thursday of the month at 8:30 a.m. would work for most

members. Jean indicated that she would check with absent Board members before finalizing the meeting schedule. The Board also discussed how frequently it should be meeting.

**Motion:** John Aller moved and Vicki Conley approved a motion (1) to schedule monthly Board meetings through the end of 2013, leaving open the possibility of cancelling the December meeting, and (2) to reexamine the need for monthly meetings in 2014. The motion was passed by a unanimous vote.

### **Replacement of Board Member Rhonda Albu**

The Board discussed the charter's requirement for an odd number of Board members and the consequent need to replace resigning Board member Rhonda Albu as soon as possible. Shirene Starn-Tapyrik recommended that the Board appoint another Homeless Liaison from Canton City Schools and noted that Rhonda's assistant would be a good choice to replace her on an interim basis until the school district names Rhonda's successor. Jean agreed to ask the superintendent to recommend someone to serve on the Board until Rhonda's successor is hired and requested permission to submit the recommendation to the Board for approval by e-mail.

**Motion:** Fonda Williams moved and Vicki Conley seconded a motion to permit approval of the recommendation for a new Board member through an e-mail vote. The motion passed by a unanimous vote.

### **September Agenda**

Jean asked Board members to notify her or Natalie if they have items for next month's agenda.

### **Adjournment**

There being no further business, the meeting was adjourned at 4:55 p.m.