

## Centralized Assessment Committee

### & HMIS Committee Meeting

10/28/2013

#### Centralized Assessment

##### In Attendance

Shirene Starn-Tapyrik

Natalie McCleskey

Jennifer Keaton

Margaret Egbert

Carla Wright

Renee Biggums

Amy Dornack

Denise Hollenbach

Christy Shonk

Sherri McKinney-Frantz

##### Excused

##### Absent

John Aller

Jeff Allen

Shellie Thomas

#### HMIS

##### In Attendance

Shirene Starn-Tapyrik

Natalie McCleskey

Amanda Fletcher

Jennifer Keaton

Paul Hess

Margaret Egbert

Denise Martin

Rebecca Mathess

##### Excused

##### Absent

Celestine Barnes

##### Guests

Jean Van Ness

#### Approval of Minutes

#### Determining eligibility and prioritization for transitional housing

- The committee spent most of the meeting discussing how to determine eligibility and prioritization for transitional housing.
- It was suggested that we look at the global requirements for TH and determine why we have TH. We must also look at the system requirements and federal regulations. We should look at the lowest common details for TH among current providers.

- It was suggested that we have a common intakes/needs assessment application which identifies cash needs, income and assets statement.
- The Committee agreed on the following 5 points regarding eligibility for TH:
  1. Client must have or be able to gain income to sustain permanent housing within 12 - 18 months.
  2. Client must have a situational/crisis cause for homelessness
  3. Client must need short term, comprehensive and intensive supports to overcome barriers and gain financial resources.
  4. SPDAT must confirm the level of need,
  5. All programs should move to these requirements unless superceded by funder requirements.
- Some members felt that more research should be done on the prioritization piece, with specific regards to fair housing, in order to ensure federal compliance with fair housing.
- Jean suggested that we compile a list of those identified as in need of TH and at the next meeting work on prioritizing them.

**Next meeting**

- The next meeting has been scheduled for Friday, 8th November at 12pm at Goodwill. (Bring your own lunch)

Respectfully submitted,

Natalie McCleskey