

Recipient Approval and Evaluation Review Committee

July 13, 2016

The committee met on July 13, 2016 at 9:00 a.m. in the RPC Conference Room. Committee members in attendance were: Jean Van Ness, who chaired the meeting; Jackie Pollard; Stephanie Ascani; Renee Biggums; and Bob Fay. Regional Planning Commission employees Jennifer Young and Katie Phillips also attended the meeting to observe and take minutes.

The purpose of the meeting was to review the HCCSC applications for the upcoming round of funding. There were 16 renewal applications and one new application.

Jean led the committee through each renewal application, reviewing each scoring criterion and the point that she had awarded for each criterion, and the rationale for that score. She asked the committee members to let the group know if they had awarded a different number of points on any scoring criterion, in which case the group would discuss the matter and reach consensus. The consensus reached on scores for each of the renewal application was as follows:

Projects submitted by ACF:

- A-First – Total points earned by the project was 63.2 and 5 bonus points for attending the application workshop. The total points earned by the project was 68.2/103 for a total score of 68%.
- B-First – Total points earned by the project was 27.6 and 5 bonus points for attending the application workshop. The total points earned by the project was 32.6/42 for a total of 78%.
- SOHO PSH – Total points earned by the project was 22.2 and 5 bonus points for attending the application workshop. The total points earned by the project was 27.2/42 for a total of 65%.
- SOHO PSH Bonus – Total points earned by the project was 22.5 and 5 bonus points for attending the application workshop. The total points earned by the project was 27.5/42 for a total of 65%.

Projects submitted by ICAN:

- Cherry Grove – Total points earned by the project was 60.9 and 5 bonus points for attending the application workshop. The total points earned by the project was 65.9/102 for a total of 65%.
- Housing First Leasing Assistance – Total points earned by the project was 65.1 and 5 bonus points for attending the application workshop. The total points earned by the project was 70.1/102 for a total of 69%.
- Shelter Plus Care SRA – Total points earned by the project was 57.6 and 5 bonus points for attending the application workshop. The total points earned by the project was 65.9/102 for a total of 61%.

- Supported Apartments – Total points earned by the project was 55 and 5 bonus points for attending the application workshop. The total points earned by the project was 60/102 for a total of 59%.
- West Park Apartments – Total points earned by the project was 71 and 5 bonus points for attending the application workshop. The total points earned by the project was 76/102 for a total of 75%.

Projects submitted by YWCA:

- NBH Supportive Housing – Total points earned by the project was 67.1 and 5 bonus points for attending the application workshop. The total points earned by the project was 72.1/102 for a total of 71%.
- STARR – Total points earned by the project was 50.4 and 5 bonus points for attending the application workshop. The total points earned by the project was 55.4/102 for a total of 54.3%.
- STARR II – Total points earned by the project was 36.8 and 5 bonus points for attending the application workshop. The total points earned by the project was 41.8/62 for a total of 67%.

Projects submitted by SMHA:

- SPC PRA Samaritan – Total points earned by the project was 59 and 5 bonus points for attending the application workshop. The total points earned by the project was 64/102 for 63%.
- SPC TRA – Total points earned by the project was 59 and 5 bonus points for attending the application workshop. The total points earned by the project was (undetermined) and 5 bonus points for attending the application workshop. Total points for this project was undetermined.
- SPC TRA MHR SB – Total points earned by the project was 35.9 and 5 bonus points for attending the application workshop. The total points earned by the project was 40.9/82 for a total of 50%.

Project submitted by COMMQUEST:

- Supportive Services – Total points earned by the project was 58.5 and 5 bonus points for attending the application workshop. The total points earned by the project was 63.5/87 for a total of 73%.

She noted that these scores will remain tentative until she reviews them after the meeting for accuracy and fills in some blank scores resulting from the inability to locate renewal projects' policies and procedures that they were to have submitted to the CoC Planner before she went on leave. Jean explained that she had requested that projects resubmit their policies and procedures immediately. Once she receives these documents, she will review them, determine whether they comply with the CoC's Housing First, low barriers, and other policies and assign the projects a tentative final score for each of the scoring criterion related to the policies and procedures; correct any mathematical errors in the original scoring; and assign projects a tentative final score. She will then send an e-mail to committee members, explaining any new points awarded, changes to previous scores, and a proposed final score, and asking committee members to "reply

all” with their approval and/or suggestions for changes. The committee unanimously agreed to this procedure.

In reviewing the only application submitted for a new project, Coleman’s request for RRH funding, Jean noted that Coleman appeared to be confused because it was requesting RRH funds for its new PSH project for transitional age youth. She suggested that, instead of denying this application outright, the committee agree to explain the problem to Coleman and allow it to withdraw this application and submit an application for PSH in response to the notice that will be issued shortly, advertising the availability of funds that may be reallocated as well as bonus funds

With nothing further to be discussed, the meeting was adjourned at 12:00 p.m. by Jean Van Ness.