

Recipient Approval & Evaluation Committee

August 8, 2016

The committee met on August 8, 2016 at 10am in the RPC Conference Room. Those in attendance were:

Jean Van Ness
Jackie Pollard
Stephanie Ascani
Renee Biggums
Bob Fay
Beth Pearson
Natalie McCleskey

I. New Programs Policies

- Jean presented a draft of new procedures governing the application of projects for HCCSC endorsement for public or private funding. Among other things, these procedures encourage organizations to present ideas for new projects to the HCCSC as early as possible to allow the HCCSC and its partners to provide feedback on the ideas before plans for the projects are written in stone. It is hoped that these procedures will obviate the problems encountered when the HCCSC hears about a new project for the first time in the context of a funding competition when it is too late to work with the sponsoring organization to improve the project so that it more accurately targets the HCCSC's needs, addresses those needs more efficiently, and complements other ongoing efforts. .

Motion: Bob Faye moved and Stephanie Ascani seconded to approve of the policies. All were in favor. Motion passed.

II. CoC Application

- Beth provided an update since the previous review and scoring meeting regarding the withdrawal of the Rapid Re-Housing application by Coleman.

- Beth provided a summary of the Annual Renewal Demand (ARD), Tier 1 and Tier 2, Reallocation and Bonus funds available as follows:

Annual Renewal Demand - \$2,606,681

Tier 1 (93% of ARD/FPRN) - \$2,424,213

Tier 2 (7% of ARD) - \$182,468

Tier 2 (Bonus funds – 5% of ARD) - \$130,334

- 3 new applications were received, reviewed and scored as follows:
 1. ICAN Housing, Inc – CoC Rapid Rehousing project for \$99,510 – Total points earned was 67 plus 5 bonus points for attending the application workshop. Total score was 72/97 = 74%
 2. Coleman Professional Services - Coleman Massillon TAY #1 for \$83,909.25 - Total points earned was 55.9 plus 5 bonus points for attending the application workshop. Total score was 60.9/97 = 63%
 3. Coleman Professional Services - Coleman Massillon TAY #2 for \$84,838.75 - Total points earned was 55.9 plus 5 bonus points for attending the application workshop. Total score was 60.9/97 = 63%
- The Committee determined that the Rapid Rehousing (RRH) project, which also scored higher, should be recommended for the reallocated portion of funding from the SMHA TRA project for \$85,000. The remaining \$14,510 for the RRH project was recommended to come from the Bonus Funding. The remaining \$115,824 of Bonus Funds was recommended for a single Coleman Massillon TAY project as there were insufficient funds to apply for the full TAY #2 project.
- The methodology to be used in ranking and tiering projects was discussed with reference being made to the requirements of the CoC Application and Review policies and procedures. The methodology to be used will be attached to these minutes.
- The ranking and tiering of projects resulting from the application of the agreed-upon methodology was discussed and will also be included as an attachment to these minutes.

Motion: Bob Faye moved and Jean Van Ness seconded to approve of the ranking order of projects (as viewed in the attached spreadsheet). All were in favor. Motion passed.