

HCCSC Executive Committee Minutes

September 7, 2016

In attendance were: Jean Van Ness, Lynne Dragomier, John Aller and Beth Pearson

The following item was discussed by the Executive Committee:

1. Approval of minutes of the August 19, 2016 meeting
 - a. This item was not addressed. Will be handled at the next Executive Committee Meeting
2. Discussion of Status of 2016 CoC Application
 - a. The final email vote of the 2016 CoC application is due by end of business on September 7th. The application will be submitted either Monday afternoon or Tuesday. The due date is the 14th.
 - b. Jean updated the Committee on the Performance Measures Data that was submitted by the deadline of 8/15/16. There were problems with the data from both the YWCA and ACF that Jean found out can be updated/corrected at some point. The major emphasis was on getting the data that we had into the system by the deadline.
 - c. John discussed the issue of data quality and if this should be a part of the scoring of the annual applications. Jean indicated that data quality will be part of quarterly reports and monitoring. With the next Recipient Approval and Evaluation Committee meeting scheduled for October 24th, it would be good to have information from HMIS prior to that meeting. Along the lines of scoring of the annual applications Jean mentioned that we might want to include employment and mainstream benefits in the scoring process.
3. Discussion of Need for September Board Meeting
 - a. As the CoC application will be submitted prior to the scheduled September Board meeting, and with little else immediately pressing, there was a consensus to cancel the September Board meeting.
4. Discussions of Priorities for October Board Meeting
 - a. Annual review of the Governance charter
 - b. Review Board members, with an eye to who is to rotate off and of those, who wants to stay. Then determine the total number of needed new Board members.
 - c. Executive Director Search Committee update
 - d. System Performance
 - e. Natalie wants to look at the Status reporting forms, have them approved by the Recipient Approval and Evaluation Committee via email and have them approved by the Board.
 - f. Executive Committee – after discussion, it was determined to have the current Executive Committee serve next year until transition to the new Backbone Organization is appropriate.
5. Other Business
 - a. There being no other business, the meeting was adjourned.