

Performance Committee

Meeting Minutes

June 21, 2016-9:30am

United Way of Greater Stark County

MEMBER ATTENDANCE		MEMBER ATTENDANCE		MEMBER ATTENDANCE	
Megan Aksterowicz	X	Jennifer Keaton	X	Beth Pearson	
Stephanie Ascani	X	Amy Krebs	X	Shellie Thomas	
Renee Biggums	X	Beverly Lewis		Jean Van Ness	X
Michele Boone	X	Natalie McCleskey		Carla Wright	
Kimberly Douce		Shannon McMahon Williams	X	Duane Wykoff	X
Maria Heege	X	Lisa Miller			

AGENDA/ITEM	MOTION/ACTION	DISCUSSION/COMMENTS
Welcome and Call to Order	Maria Heege, 9:35am	
Previous Minutes Approval	<p>Motion to approve May 17, 2016 minutes as presented: Duane Wykoff Second: Jennifer Keaton Motion unanimously approved.</p>	<ul style="list-style-type: none"> There were no amendments to the minutes. Jean Van Ness abstained because she was not in attendance for the entire May meeting.
Local Performance Target Development		<ul style="list-style-type: none"> The committee needs to establish performance targets for the ODSA application, which is due by July 1st Applications will be submitted for Emergency Shelter, Rapid Re-Housing and Permanent Supportive Housing projects. The committee members were given handouts for each of the areas that need targets developed (see handouts). Local goals will be set by looking at how the CoC is doing compared to the state goals.
(Emergency Shelter-State Goals)	<p>Motion to approve the adjustments made to Emergency Shelter targets: Stephanie Ascani Second: Renee Biggums</p>	<ul style="list-style-type: none"> ODSA guidelines set the average length of time stay at 40 days. Feedback from a local provider suggested that this timeline was doable. There was discussion that the current length of stay has been drastically reduced already but still remains at 90 days. The concern is that reducing it to an unreasonable level would hurt the numbers. Jennifer Keaton

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	Motion Unanimously Approved	<p>recommended that reducing it by a third to 60 days could be doable. Neighboring counties have been limiting their length of stays to 30 days, which makes it challenging to accomplish anything. There was agreement to set the median and length of stay both at 60 days.</p> <ul style="list-style-type: none">• The state goal is at least 40% of residents will move into permanent housing after leaving shelter. A local provider gave feedback that said she thought this was an achievable goal. The committee would rather see providers be more attentive to their clients and get a better picture than to set an aggressive goal in this area that could encourage being less attentive and more number-focused. There was agreement to set the goal at 50%, which maintains the progress made last year. It is a 0.3% increase over the 2015 performance.• The state goal is to have 50% of residents receive non-cash benefits or health insurance when exiting shelter. Currently, the CoC is already performing better than 50%. The recommendation is not to expect less, and the goal was set at 61%.• The state goal is at least 18% of adult employment will gain or increase employment income or non-employment cash income. There was agreement to keep that goal at 18%.• The state goal is no more than 15% of adults who exit to PSH will return within six months of exit. Those local numbers are currently low at less than one percent. There was agreement to set the goal at 10%.• For the 24-month timeframe there is a spike in returns. A local provider recommended setting the goal at 25%, which is less ambitious than the state goal of 20%. There was agreement to set the goal at 20%.• There is the option to adopt additional measures of performance. Jean Van Ness presented the group with the additional options, but they can be considered later in the meeting or at a later date.
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<p>(Permanent Supportive Housing-State Goals)</p>	<p>Motion to approve the changes to Permanent Supportive Housing targets: Renee Biggums Second: Stephanie Ascani Motion Unanimously Approved.</p>	<ul style="list-style-type: none">• The state goal is to have at least 90% remain in PSH or exit to PH by the program exit. There was agreement to set the goal at 95%.• The state goal is to have at least 85% of participants receive non-cash benefits or health insurance at exit. There was agreement to keep the goal at 85%.• The state goal is to have at least 30% of adults gain or increase employment income or non-employment cash income by exit. It is recommended to strive for the 30% but with the acknowledgement that it may not be met because of the importance of employment. There was agreement to keep the goal at 30%.• The state goal is that no more than 2% of adults who exit PH return to ES, SH, TH or Outreach within 6 months of exit. There was agreement to keep the 2% goal.• The state goal is to have no more than 5% of adults who exit PH return within 24 months of exit. Currently, the local number is over 6%, so Jennifer Keaton would not recommend going below the state goal but the state goal is achievable. There was agreement to set the goal at 5%.• Jean Van Ness also presented the group with additional optional targets. They will be discussed later in the meeting or at a later date.
<p>(Rapid Re-Housing-State Goals)</p>	<p>Motion to approve the adjustments to the Rapid Re-Housing Targets: Renee Biggums Second: Stephanie Ascani Motion Unanimously Approved.</p>	<ul style="list-style-type: none">• The state goal is average length of participation time of no more than 150 days. Currently, the option exists to go up to 24 months, with 12 months being most reasonable. In April, it was found that RRH numbers were being recorded incorrectly so it is impossible to find the accurate numbers. There was agreement to set the goal at 360 days because it is reasonable for families who come in without income.• The state goal is a median length of participation time of no more than 150 days. There was agreement to also set the goal at 360 days.• The state goal is placement into PH within 21 days of entry. The local numbers are not currently meeting that goal. 30 days is a new federal

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		<p>benchmark and what HUD wants to see. There was agreement that 30 days is a good goal, with acknowledgement it may not be met.</p> <ul style="list-style-type: none">• The state goal is at least 83% of participants will move into PH at exit. Local numbers are currently at 88.6%. The recommendation is to not go lower than 88%. There was agreement to set the goal at 88%.• The state goal is at least 85% of adult participants will receive non-cash benefits or health insurance at exit. There was agreement to set the goal at 85%.• The state goal is at least 18% of adult participants will gain or increase employment or non-employment cash income before exit. Local numbers are currently above that goal. There was agreement to set the goal at 30%.• The state goal is no more than 7% of adults who exit PH will return within six months. There was agreement to leave that goal at 7%.• The state goal is no more than 12% of adults who exit PH will return within 24 months. There was agreement to set the goal at 11%.
Emergency Shelter Additional Discussion	<p>Motion to approve the additional quarterly goal: Stephanie Ascani Second: Renee Biggums Motion Unanimously Approved</p>	<ul style="list-style-type: none">• There was discussion regarding empty units/beds vs. using overflow in emergency shelters. Issues with reporting bed inventory and keeping the units online are of concern. Cleaning and staff are obstacles to keeping the beds online.• The committee discussed setting an additional goal of 95% average nightly occupancy with quarterly review. The goal of 95% will be reevaluated at the quarterly reviews.
Adjournment	<p>Motion to Adjourn: Jean Van Ness Second: Stephanie Ascani Meeting Adjourned</p>	<ul style="list-style-type: none">• Next Meeting is Tuesday, July 19th @ 9:30am• Meeting adjourned at 11:14am