

Performance Committee

Meeting Minutes

August 16, 2016-9:30am

United Way of Greater Stark County

| MEMBER ATTENDANCE | | MEMBER ATTENDANCE | | MEMBER ATTENDANCE | |
|-------------------|---|--------------------------|---|-------------------|---|
| Megan Aksterowicz | X | Jennifer Keaton | X | Beth Pearson | |
| Stephanie Ascani | | Amy Krebs | X | Jean Van Ness | X |
| Renee Biggums | X | Beverly Lewis | | Carla Wright | X |
| Michele Boone | X | Natalie McCleskey | X | Duane Wykoff | X |
| Kimberly Douce | | Shannon McMahon Williams | X | | |
| Maria Heege | X | Lisa Miller | | | |

| AGENDA/ITEM | MOTION/ACTION | DISCUSSION/COMMENTS |
|--------------------------------------|--|---|
| Welcome and Call to Order | Maria Heege, 9:32am | |
| Previous Minutes Approval | <p>Motion to approve June 21, 2016 minutes as presented: Jean Van Ness Second: Amy Krebs Motion unanimously approved.</p> | <ul style="list-style-type: none"> • There were no amendments to the minutes. • Handouts from previous minutes will be emailed to Shannon McMahon-Williams to post on the Continuum of Care website. |
| Newly Submitted Performance Measures | | <ul style="list-style-type: none"> • There are six performance measures that were handed out to the committee to review. • Jennifer Keaton gave a summary of the new measures in addition to outlooks for the next year. <ul style="list-style-type: none"> ○ Measure 1 did not include the average length of time homeless as part of this report. ○ The numbers for measure 2 are looking strong with low recidivism rates of homelessness. The goals are being met. ○ Measure 3 did not specify clear timeframes of point in time count. The emergency Shelter number is a little high because some of the cases should have been closed. ○ Measure 4 is an area to work on, which is increasing earned income. Part of the problem is that agencies may need to be |

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| | | <p>educated on reporting clients' income from a data entry standpoint.</p> <ul style="list-style-type: none">○ Measure 5 reports on no prior enrollments within the past two years rather than reporting them as chronically homeless. The significance of this statistic is unclear at this point.○ Measure 6 was not applicable to the Continuum of Care. <ul style="list-style-type: none">● Jennifer Keaton feels that the Continuum is headed in an overall positive direction. Projects are realizing that everything is under greater scrutiny and are being more purposeful; the data is more accurate than it has ever been. |
| Increase Public Awareness and Access About Continuum | | <ul style="list-style-type: none">● The website has undergone new changes and the overall feedback has been positive. There was discussion about having a website training to show everyone where the items are posted online.● The point in time results were not posted in the papers, and that is typically something that is done. Homelessness Awareness Month is in November, right before the next point in time count in January, which would be a good time to advertise progress in the local papers.● There was a PR plan developed a few years ago, and revisiting that would be a good place to start. |
| Review and Propose Changes to Board of Governance Charter Article V.B. | <p>Motion to modify the wording of point 5 in Article V. B: Natalie McCleskey Second: Carla Wright Motion Unanimously Approved</p> | <ul style="list-style-type: none">● The committee was given a handout of Article V.B. to reevaluate and determine any changes.● Once the annual report is done, a team could visit the local commissioners to give a report out and increase engagement. Natalie McCleskey has a PowerPoint from last year's regional commissioner meeting that was a condensed version of the report. She will share it with the group.● The wording was changed in point 5 to say 'collaborate with...' rather than 'establish and oversee...', and 'subcommittee' was changed to 'other HCCSC partners and workgroups'. These changes will go before the Board for final approval in October. |

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| Additional Performance Targets/Measures for next FFY | | <ul style="list-style-type: none">• Jean Van Ness would like to establish a timeline for review of targets for next year to give agencies milestones to achieve.• An electronic copy of Governance Policies will be emailed to committee members in preparation for next month's discussion.• The fiscal year ends September 30, 2015. Jennifer Keaton will check to see the timeframe for gathering and reporting data. The group will look at developing the new fiscal year targets in October after the previous year's numbers are established in September. |
| Adjournment | | <ul style="list-style-type: none">• Next Meeting is Tuesday, September 20th @ 9:30am• Meeting adjourned at 10:53 a.m. |

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ADDENDUM TO THE MINUTES

At the Performance Committee meeting, Jean Van Ness introduced the idea of revisiting the G.2 System Performance Measure. An email went out to the committee members with the below recommendations. The first two recommendations do not require Board approval. The third is posed as a motion because Board approval will be required.

1. Substitute for this “policy,” labeled G.2., the project targets we adopted at June’s meeting, which are now posted elsewhere on the website
2. Rename the section G of the policies and procedures “Performance Targets and Policies.” The current name is “System Performance Policies.”

Motion #1: Recission of G.2 for the following reasons as stated: Among other things, it’s not really a policy insofar as it simply lists HUD system performance measures without saying anything about how we’re going to interpret them or use them locally.

The following people responded with a vote of ‘YES’ for the motion:

Amy Krebs

Carla Wright

Duane Wykoff

Jean Van Ness

Jennifer Keaton

Maria Heege

Michele Boone

Natalie McCleskey

Renee Biggums

Shannon McMahon-Williams

Stephanie Ascani

Committee members were asked to give their approval via email response.

A quorum of seven was needed and achieved on Wednesday, August 17th 2016 which approved the motion.