

# Performance Committee

## Meeting Minutes

September 20, 2016-9:30am

United Way of Greater Stark County

MEMBER ATTENDANCE		MEMBER ATTENDANCE		MEMBER ATTENDANCE	
Megan Aksterowicz	X	Jennifer Keaton	X	Lisa Miller	
Stephanie Ascani	X	Amy Krebs	X	Beth Pearson	
Renee Biggums	X	Beverly Lewis		Jean Van Ness	X
Michele Boone		Natalie McCleskey	X	Carla Wright	
Maria Heege	X	Shannon McMahan Williams	X	Duane Wykoff	X

AGENDA/ITEM	MOTION/ACTION	DISCUSSION/COMMENTS
Welcome and Call to Order	Maria Heege, 9:35am	
Previous Minutes Approval	<b>Motion</b> to approve August 16, 2016 minutes as amended: Jennifer Keaton <b>Second:</b> Amy Krebs <b>Motion unanimously approved.</b>	<ul style="list-style-type: none"> <li>• Corrections to the minutes include:               <ul style="list-style-type: none"> <li>○ Amy Krebs was present at the August meeting.</li> <li>○ Under 'Increase Public Awareness....', the second bullet point, the word "hosted" will be changed to "posted"</li> <li>○ Shelli Thomas can be removed from the Performance Committee Roster.</li> </ul> </li> </ul>
Publicity of System's Progress (Review of Meeting with Kelli Weir)		<ul style="list-style-type: none"> <li>• Members of the Continuum of Care (CoC) recently met with Kelli Weir. This meeting was summarized by Natalie McCleskey. There were five CoCs present for this meeting. No changes were recommended to the local CoC from this meeting.</li> <li>• Maria Heege shared that a live chat feature was added to the 211 services. The concept of condensing community resource guides into one based on subject matter was discussed. Even with resources posted online, and the 211 and Homeless Hotlines, there are still gaps in service and people who are unable to find resources. This is an area that the committee will continue to assess. The benefits of utilizing community health workers in this capacity was also discussed.</li> </ul>
Additional Performance Targets/Standards		<ul style="list-style-type: none"> <li>• Jennifer Keaton summarized her conversation with HUD, including that HUD will now allow data to be revised before the next competition and the system performance measures will not be used against the submission.</li> </ul>

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		<ul style="list-style-type: none"><li>• Data quality should be considered as a top priority in determining new standards. Jennifer Keaton would like to see the data timelines begin to be enforced. The agencies now have access to run their own data quality reports at any time. There was consensus that the goal of enforcing the data quality and monitoring plan should be moved to the HMIS committee. Agency reporting should be considered as part of the scoring on the CoC application to add an enforcement factor. At the next membership meeting on November 14<sup>th</sup> the reporting and data quality will be stressed.</li><li>• Jean Van Ness provided the committee with a list of additional performance targets. (see handout). The following was discussed:<ul style="list-style-type: none"><li>○ Jennifer Keaton will gather data towards occupancy/bed utilization for the committee to asses and set a target at the next meeting.</li><li>○ There was agreement for a need of a target for returns to homelessness within 12 months. In addition, the other targets should be looked at once cleaner data is available. A date of October 31<sup>st</sup> will be set as a deadline for agencies to submit their data online. The data will then be published in a report card online before the end of the year. This deadline will be shared this week at the next agency meeting. A draft of the report card could be available by November 4<sup>th</sup> for Board approval.</li><li>○ One of the barriers to the health insurance target is that clients don't re-enroll in Medicaid. The number of insured is a self-report number. It seems as though this is a standard where there is not a sense of urgency.</li><li>○ This discussion will be tabled for either an additional meeting or next month's regularly scheduled meeting. Jean Van Ness would like to see providers represented at this discussion to provide their insight and feedback.</li></ul></li></ul>
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Adjournment	<b>Motion</b> to Adjourn: Renee Biggums <b>Second:</b> Duane Wykoff <b>Motion unanimously approved</b>	<ul style="list-style-type: none"><li>• Next Meeting is Tuesday, October 18<sup>th</sup> @ 9:30am</li><li>• Meeting adjourned at 11:15 a.m.</li></ul>
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