

# System Performance Committee

## Meeting Minutes

June 20 2017

Goodwill Community Campus

MEMBER ATTENDANCE		MEMBER ATTENDANCE		MEMBER ATTENDANCE	
Kurt Williams	X	Jennifer Keaton	X	Beth Pearson	
Renee Biggums		Beverly Lewis		Jean Van Ness	
Michele Boone		Natalie McCleskey	X	Duane Wykoff	X
Marty Chumney		Shannon McMahan Williams	X		

AGENDA/ITEM	MOTION/ACTION	DISCUSSION/COMMENTS
Welcome and Call to Order	Kurt Williams, 9:34 am	
Previous Minutes Approval	<b>Motion</b> to approve: Jennifer Keaton <b>Second:</b> Duane Wykoff <b>Motion unanimously approved</b>	<ul style="list-style-type: none"> <li>No discussion</li> </ul>
Review of System Performance Measures		<ul style="list-style-type: none"> <li>Kurt discussed the System Performance Measures report and it being submitted by Jun 5, 2017. Kurt discussed the possibility of resubmitting the FY15 numbers to create more accurate baseline data.</li> <li>Kurt discussed how the report was submitted with no errors or flags and a complete submission notice was given. Jennifer Keaton received a notice from HUD that the data quality measures were not submitted.</li> <li>Jennifer Keaton discussed that there was no errors received and that Adsystem did not give her access to this data quality report and she was unaware that one even existed. After the request was made, Adsystem let Jennifer have access to this report.</li> <li>Kurt discussed the contract with Adsystem that and that renewal will happen next year. Kurt discussed the possibility of renegotiating the terms of the contract so that better access and results are given for the HMIS system.</li> </ul>

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Discussion of Statewide Plan to End Homelessness Meeting		<ul style="list-style-type: none"><li>• Kurt discussed the Statewide Plan to End homeless meeting and the different meetings that occurred. One with The HCCSC Board, one with people with lived experience and on with providers.</li><li>• Jennifer discussed the statewide report and the errors that were on the report that CSH created. It was noted that there was a combining of 2016 and 2017 PIT data which resulted in errors on USICH's Shop Tool for projection of Permanent Supportive Housing needs.</li><li>•</li></ul>
Discussion of annual gaps analysis		<ul style="list-style-type: none"><li>• Kurt discussed the past annual gaps analysis reports from previous years</li><li>• Discussion occurred about the ways in which an annual gaps analysis report has been developed in the past and the inconsistency of development</li><li>• There was discussion about utilizing the data from the statewide plan to end homelessness meeting and data as the annual gaps analysis for this current year.</li><li>• Members agreed to use the report from CSH during the statewide plan to end homelessness as the annual gaps analysis report for 2017.</li></ul>
Homeless Snapshot		<ul style="list-style-type: none"><li>• Jennifer presented the homeless snapshot and discussed the recent uptick in veterans and families</li><li>• Jennifer discussed the historical trend of increase in number of individuals and families served during the summer months</li><li>• Discussion of ways to meet the current demand in the homeless system during seasons of higher need</li></ul>
Next Meeting & Updates		<ul style="list-style-type: none"><li>• None were presented</li></ul>
Adjournment		<ul style="list-style-type: none"><li>• Next meeting is August, 15 2017</li><li>• Meeting adjourned at 10:58 am.</li></ul>