

## Homeless Continuum of Care of Stark County

### Members' Meeting

March 27, 2017

Held at

Main Branch, Stark County Library

#### I. Welcome and Approval of Minutes from the November 2016 Meeting

At 2:00pm Jean Van Ness, the Chair of the HCCSC Board called the meeting to order and thanked everyone for their attendance.

**Motion:** Jean requested a motion to approve the minutes of the November 2016 meeting, which had been emailed to the membership. Shirene Starn-Tapyrik moved to approve the minutes as presented. Steve Robinson seconded the motion, which was carried unanimously.

#### II. Introduction of New Executive Director of HCCSC

Jean reviewed the backbone organization, Stark Housing Network, Inc., that will be voted on to become the collaborative applicant upon receipt of its IRS recognition as a 501c (3). Jean noted that form 1023 will be submitted to the IRS, which is required to secure recognition as a charitable organization. Jean noted that the next Stark Housing Network, Inc. board meeting is April 12, 2017.

Jean then introduced Kurt Williams and discussed Kurt Williams' professional background. Jean discussed the process the search committee went through to find the best qualified candidate. Jean thanked the search committee, Lynne, John, Brant, and Beverly for their support with the interviewing and hiring process. Jean noted that it was difficult to find someone with Continuum of Care experience, so it was important to find someone with leadership and management skills, and a passion for the cause of ending homelessness. Jean then noted that Kurt's office is at Goodwill and Kurt will be in the process of hiring a second employee for the Homeless Continuum of Care of Stark County.

#### III. Report on Status of Stark Housing Network, Inc. and Its Relationship to the HCCSC

Kurt reviewed the visual organizational diagram that showed the relationship between the Stark Housing Network, Inc. and the Homeless Continuum of Care of Stark County. Kurt reviewed the process of analyzing other CoC's in the country and looking for the most concise and accurate way to display the relationship between a backbone organization of CoC's. Kurt described the relationship with the Stark Housing Network, Inc. and the importance that each entity has in its relationship with each other.

#### IV. Approval of Changes to Governance Charter

Jean then reviewed the changes on pages 4 and 12 to the Governance Charter and it was approved by the HCCSC Board in February's meeting. Jean reviewed the addition as follows: "Article VI. (B) Representative of Management Organization or Collaborative Applicant as Chair. The Board may elect as a Board chair any representative of an organization that is serving as Collaborative Applicant of the Continuum or playing any another significant role in managing the Continuum. In the event that such a representative is elected to as chair

of the Board, he or she will participate in Board meetings and in meetings of the Executive Committee as a non-voting member.”

**Motion:** Jean requested a motion to approve the changes to the Governance Charter. Beverly Lewis moved to approve the Governance Charter as presented. Amanda Fletcher seconded the motion, which was carried unanimously.

#### V. **Review of HCCSC Performance in 2016 Competition**

Jean discussed a regional debriefing call regarding 2016 CoC performance that recently took place in which Kurt and Jean participated in. Jean noted that it was stated that the CoC's that did well in scoring, generally reallocated from Transitional Housing to Permanent Housing projects. These CoC's also implemented Housing First principles and their PIT counts decreased. Jean discussed the HCCSC score compared to 2015 and the category in which we lost 10 points because data was wrong from previous year. The data looks as if we lost dedicated to chronically homeless beds, but in fact we were realigning our miscalculation from the year previous. Jean also mentioned that it was stated in the call that a lot of Tier 2 projects were cut, however the HCCSC was not one of them.

#### VI. **President's Budget Blueprint**

At this point Kurt discussed the concerns that were present in the President's Budget Blueprint that was recently released. Kurt noted that nothing is finalized with this presidential budget and it is important to keep focused on areas that we can have influence with advocacy. Kurt noted that he will pass along advocacy opportunities to the membership as time passes.

#### VII. **PIT Count**

Kurt then reviewed preliminary PIT count and the total decrease from 2016 to 2017 from 460 to 319. Kurt noted that this is a good story that displays our community is moving in the right direction and that collaboration is working well amongst everyone involved in the homeless system. Kurt noted that this count is a draft because the final count isn't due to HUD until May 1, 2017. There are a couple street count reports still being collected.

Kurt then reviewed a Homeless Hotline call graph that showed the number of outgoing calls and incoming calls. Kurt noted that often times there are more outgoing calls than incoming calls, which signifies the Hotline calling people back if they do not get through.

#### VIII. **HUD Notice for Coordinate Entry Systems**

Jean reviewed the new CPD-17-01 notice from HUD that gives new requirements for coordinated entry systems to have in place by January 2018. Jean noted that after preliminarily reviewing it, our system seems to be in

good shape. Jean noted that one area of improvement is noted with our marketing and publicizing of the coordinated entry system.

**IX. SSI Specialist**

Jean then introduced Allyson Shawver. Allyson reviewed her role as the SSI specialist serving Wayne, Stark, and Holmes counties. Allyson stated that eligible clients need 12 month illness and are at risk of homelessness or exiting an institution. Allyson noted that with her assistance, it expedites the process and people can be approved for benefits between 60-90 days. Allyson reviewed the program that is funded through a COHHIO grant.

**X. Old/New Business**

- a. Jean stated the continued need for committee members to join each of the established committees of the HCCSC.
- b. John Aller thanked Jean for all her work and leadership that she has provided to the HCCSC the past few years.

**XI. Adjournment**

There being no further business, at 3:50pm, the meeting adjourned.