

**HOMELESS CONTINUUM OF CARE OF STARK COUNTY (HCCSC)**  
**Systems Performance**  
**Tuesday, November 21, 2017**  
**9:30 a.m. at Goodwill Campus**

**Members Present**

Renee Biggums  
Jennifer Keaton  
Shannon McMahan Williams  
Julie Sparks  
Michelle Boone

**SHNI Staff**

Kurt Williams  
Melissa Terrell

**I. Welcome/Approval of Minutes**

At 9:36 a.m., Kurt Williams, Board Chair, called the meeting to order and welcomed everyone.

**II. Grant Agreements for MHR SB and DVPI Emergency Solutions Grant (ESG) Funding**

(See Appendix 1 and 2)

- The EGS grant agreements for MHR SB projects and DVIP projects were distributed to the committee via email before the meeting.
- Kurt discussed that the City of Canton is the only jurisdiction that receives EGS funding in Stark County due to the size of Canton versus Massillon and Alliance.
- The City of Canton has decided to assume all the responsibility of administering the EGS grants. In the past, Regional Planning Commission (RPC) administered the ESG grants, monitored the grants and pulled down the funding for the projects.
- HUD has placed an emphasis on the CoC's collaboration with the ESG process and the Systems Performance committee is responsible for producing performance targets for the ESG grants.
- Last year's grant applications were evaluated, scored and ranked through the Recipient Approval and Evaluation (RAE) committee. Last year's grant applicants are now in the process of establishing a grant agreement with the City of Canton. Before the grant agreements can be established, performance targets have to be agreed upon by the Systems Performance committee to ensure that these targets are in line with the CoC.

**Discussion:**

- The Domestic Violence (DV) shelters are not CoC funded and cannot be a part of the HMIS system according to federal statute. The committee had concerns if the DV shelters are expected to follow the same performance targets as the regular emergency shelters. The DV shelters do not have to abide by those guidelines that outline HMIS. These guidelines are stated in the grant agreement to provide uniformity across all the EGS grant agreements that show the CoC targets. Renee will discuss performance targets with a DV shelter representative and guidelines that are specific to DV to add these items to the grant agreements. HUD requires that the DV projects are collaborating with the CoC, but HUD has not defined what this collaboration requires.

- Kurt thanked Renee for spearheading the collaboration with the CoC and for helping transition the ESG funding process from RPC administering funding to the City of Canton assuming the responsibility of administering the funding.
- Renee thanked Shannon for her assistance in organizing the collaboration of the City of Canton and the CoC.

### **III. Proposed 2017 Performance Targets for Emergency Shelter (See Appendix 3)**

Kurt provided the committee the Proposed 2017 Performance Targets for Emergency Shelter. These targets were developed on February 21<sup>st</sup> for the 2017 calendar year. The City of Canton is collaboratively working with the CoC to develop the targets for ESG. The System Performance committee's role is to look at CoC targets, where the committee would like targets to be at in the future and propose these targets to the CoC Board for approval. The current grant agreements do not contain all the performance targets of the CoC, but plans to adopt the CoC targets as an attachment. The language of performance targets in the grant agreements will be removed and language will be added to the grant agreement that the City of Canton has adopted the CoC performance targets as outlined in the grant agreement attachment.

#### **Discussion:**

- There was discussion about whether or not the 2017 grant agreements would follow the 2017 performance targets or if new targets would be given for 2018. Renee confirmed that when the request for proposals (RFP) is issued for next year, it will contain the 2018 performance targets. Renee also suggested that the 2017 performance targets may have already been approved by the HCCSC Board because the targets exist in the current grant agreement. The committee discussed having a caveat in the grant agreements that explains the attachments will be updated annually; if or when the CoC performance targets change, so will the ESG performance targets on the attachments.
- The only performance targets of the CoC that will be added to the ESG performance targets will be those performance targets that pertain to ESG projects.
- The CoC needs to set priorities and what types of projects will be funded for the ESG. Those priority and project recommendations need to be approved by the HCCSC Board. The approval of these recommendations would have to take place before the Recipient Approval and Evaluation committee evaluates, scores and ranks projects. Some of the recommended priorities would be for Homeless Prevention, Emergency Shelter and HMIS.
- The CoC does not set Homeless Prevention (HP) performance targets at this time because the State has decided to not fund HP and these projects are not CoC funded. At this time, the State nor the CoC measures this project. There is only one agency that receives funding for HP and the CoC would be asking for input from that agency about performance targets. The CoC does not need to measure any further than what the project is already measuring and we should align those targets with what measures are in place at the agency. The CoC has not received the grant agreement for CommQuest's HP project because CommQuest needed to revise the budget to align with the funding that was reallocated from CommQuest. Renee did confirm that the CommQuest grant agreement is that same as the grant agreement with StarkMHAR. If there are additional measures that the city would need, at that point

a conversation between the City of Canton and CommQuest's HP coordinator would identify those measure.

- The committee suggested two performance targets
  - Becoming homeless
  - Returns to homelessness
- Jennifer offered to find old HP performance targets and to pull data from HMIS that is available.
- For the next meeting, Renee has agree to bring information pertaining to what ESG projects have been funded in the last three years, what the priorities were for last year and what can be funded by ESG for this year.

### **III. Adjournment**

With no further discussion at 10:31am the meeting adjourned.