

**Recipient Approval & Evaluation Committee of the
Homeless Continuum of Care of Stark County (HCCSC)**

Meeting Minutes: May 11, 2017

Stark County Regional Planning Commission

Present: Kurt Williams, Jean Van Ness, Amy Krebs, Shannon McMahon Williams, Beth Pearson, and guest Kierstin from North Canton School

Charging Projects for Homeless Management Information System (HMIS) Costs

Jean reported that the Central Intake and Assessment Committee discussed and the project applicants agreed that they should support the Homeless Management Information System (HMIS) through their Continuum of Care (CoC) applications to cover annual software costs. Discussion followed regarding what an appropriate percentage would be to charge for HMIS services. Will need to check with Anthony Forte, our HUD Regional Representative, to determine if we can do this and what it can be used for.

Motion: Jean moved and Shannon seconded that the CoC require all CoC projects except HMIS and coordinated assessment be charged up to 1% of total CoC funding for HMIS services to begin in 2018. Motion passed.

Approval of 2018 CoC Local Application Form and Discussion of Upcoming CoC Local Competition

The committee reviewed the draft of the 2018 CoC local application form.

Motion: Jean moved and Shannon seconded the approval of the application form. Motion passed.

CoC Local Competition Timeline: Beth explained the CoC registration and local application processes. Since the CoC priorities were not adopted at the last HCCSC Board meeting, it has been determined to extend the local application deadline by a week. This will require that this committee revise its meeting schedule to cancel the June 16 meeting, keep the June 23 meeting and add June 30 if needed. These meetings will be held at Goodwill.

Reallocation: Discussion followed regarding the reallocation of funding to central intake and assessment, since HUD has named that as an eligible new project type in 2017. Jean shared that the Central Intake and Assessment Committee discussed the vision of a coordinated entry application: have a dedicated staff member to do SPDAT assessments within 30 days after registration with the Hotline to ensure consistent scoring and to manage the prioritization list to ensure everyone is being treated the same way. There was unanimous support from this committee for this vision. However, to pay for a new project like this, funding will need to be reallocated away from an existing project.

Kurt reported that he had a meeting with Keith Hochadel, CEO of CommQuest, to discuss the possibility of getting services paid by Medicaid, which would allow HCCSC to reallocate funding away from CommQuest's supportive services project to support a new coordinated entry project. He indicated that clients need to approve of a mental health assessment for this to be possible. Kurt will schedule a

meeting with the YWCA, CommQuest, John Aller from Stark Mental Health and Addiction Recovery, and Stark Metropolitan Housing Authority to discuss this further.

Scoring Form: Kurt and Beth will look at the scoring form for the CoC local application to make sure that the committee can get the necessary data and that the weighting of certain elements makes sense. A revised scoring form will be sent out to the committee for an email vote and then will go to the Board for a vote.

There being no further business, the meeting was adjourned.