Members Present	SHN Staff	Absent
Michele Boone	Marcie Bragg	Renee Biggums
Jennifer Keaton	Melissa Terrell	Beverly Lewis
Shannon McMahon Williams		
Duane Wykoff		
Julie Sparks		
Marty Chumney		
Dannelle Lightner		
Shirene Starn Tapyrik		

I.   **Welcome and Introductions**   At 9:34 a.m., Marcie Bragg, committee chair, called the meeting to order and welcomed everyone.

Marcie welcome new committee members Shirene Starn-Tapyrik, Executive Director of Alliance for Children and Families, and Danelle Lightner, Human Services Program Administrator for the Department of Stark County Jobs and Family Services.

II.   **System Performance Committee Meeting Minutes**
There were several requested revisions to the March meeting minutes. Michele Boone's first name was misspelled and should be revised to reflect the accurate spelling of her name. The attachment was missing from the minutes that were distributed via email. The attachment will be added to the minutes for public posting.

Motion: Marcie requested a motion to approve the March 20, 2018 System Performance Committee meeting minutes with the recommended amendments. Jennifer motioned to approve. Shannon seconded the motion, and it was passed unanimously by all members present except for Shirene and Danelle, who abstained. Both Shirene and Danelle were not committee members during the month of March.

III.   **System Performance Report (HUD Submission Deadline: May 31, 2018)**
The rapid rehousing (RRH) discussions have identified some areas for improvement and the HCCSC should review additional factors other than recidivism. The Stark Housing Network and Homeless Navigation are asking committee members the type of data needed to accurately assess the RRH projects. HUD is actively reviewing the RRH project structure and has administered a survey regarding RRH projects. As a system we need to look at suggestions for re-tooling these projects and as a system we need to set performance measures for these projects; the HCCSC should assess developments to RRH projects that are structured around Stark County's needs.

The System Performance Measures are due to HUD on May 31, 2018. Jennifer has pulled preliminary data on several occasions to assess where the HCCSC currently stands; Jennifer has offered a one-on-one opportunity to providers to assist in identifying curable errors in the Homeless Management Information

System (HMIS) prior to submitting Stark County's system performance data. When assessing the HCCSC's performance measures, there were five areas of concern which are as follows:

1. Income sources and annual assessments
2. Chronically homeless status
3. Client destination
4. Disabling condition
5. Relationship to household

Some of the data errors listed are attributed to the Adsystech data conversion. Providers are able to run detailed reports to address these errors and Jennifer has offered to assist providers at their location. Both Jennifer and providers are working diligently to resolve these errors prior to the Systems Performance Measures submission deadline of May31st.

IV. Rapid Rehousing Update

Marcie distributed the 2017 HCCSC suggested and approved performance targets. The review of this information will help identify why performance targets were made previously and what additional information may be needed to discuss 2018 targets and outcomes. The Balance of State is preparing RRH scoring and criteria that can be reviewed to assist in determining targets. Currently, not all of the RRH targets are being met and there may be some outside matters that need to be reviewed. There are around 169 applicants for the RRH projects and the populations have taken a shift from singles to families; although there are many single applicants, there is a need for more family RRH opportunities.

The goal of RRH is to provide assistance to participants for 12 months so the participant is able to sustain housing at project exit. Those applicants that register at the Homeless Hotline will be notified if the SPDAT score indicates that the applicant has a lower level of need and that other housing opportunities should be explored (e.g. affordable housing).

Julie entered the meeting at the time of 10:05am.

Stark County will perform an assessment for applicants and place the applicant on the priority list on the same day before all other necessary documentation is submitted; this starts the length of stay for the applicants. Other counties will perform an assessment, but will not place the applicants on the priority list until all necessary documentation is submitted, even if the applicant is staying in an emergency shelter. This is how Stark County differs from other counties in the sense that Stark County is serving the most vulnerable of the homeless population that may otherwise not be able to provide all the necessary documentation time on the priority list.

Discussion: The HCCSC is looking at how to define success for RRH projects; there are targets, but RRH projects may need to be refined for greater participant success. There are several challenges that arise for RRH success which are: the participants' lack of engagement for services offered and/or gaining employment; participants' lack of employment at intake; finding affordable housing on a fixed income; the risk of losing benefits with employment gain or income increase. Jenifer has offered to create questions on the pre-screen assessment that will ask applicants the last time of employment and if they are actively seeking employment; this additional information can generate reports for assessment.

There has been discussion between RRH providers, Ohio Means Jobs, the Workforce Initiative, Sisters of Charity Foundation, and the Stark County Library for an employment initiative that would create an employment navigation position to assist RRH program participants. The Sisters of Charity Foundation is recommending to their Board to fund this employment initiative even if funding is not captured from other

sources. The Prosperity Center is interested in being included in these conversations and development of this program.

Next Steps for the System Performance Committee:
  (1) Provide RRH demographics to committee for assessment
  (2) Assess rent reasonableness in Stark County
  (3) Gain more information about employment income and mainstream benefits
  (4) Assess the SPDAT scoring and the applicants that are teetering between the permanent supportive housing list and the rapid rehousing list
  (5) Comparing the balance of State with the HCCSC

V.   Old Business
  N/A

VI.   New Business
  There is an opportunity to apply for more rental assistance vouchers in Stark County. The Stark Metropolitan Housing Authority would need to initiate applying for these vouchers. The HCCSC has extended an offer to gather data or provide assistance for applying for these vouchers.

VII.   Adjournment
  With no further business to be discusses, at 10:50am the meeting adjourned.