

**Recipient Approval & Evaluation Committee (RAEC) of the
Homeless Continuum of Care of Stark County (HCCSC)**

Meeting Minutes: August 7, 2019

Ken Weber Community Campus at Goodwill

Attendees: Shannon McMahon Williams, Bob Fernandez, Bob Fay, Amy Krebs, Renee Biggums; Marcie Bragg, and Melissa Terrell

I. Welcome, Introductions

At 9:04am, Shannon McMahon Williams, committee chair, called the meeting to order.

II. Discussion and Vote on June 10th and June 11th Meeting Minutes

Shannon opened up discussion regarding the June 10th meeting minutes. The date in footer needs to be updated to reflect the date of June 10th. On page 2, committee members discussed removing comments that include project specific questions for only a select number of agencies.

Motion: Shannon requested a motion to approve the June 10th meeting minutes with the two recommended changes. Amy Krebs motioned to approve. Bob Fay seconded the motion and the motion was carried by a unanimous vote of all members present.

Shannon opened up discussion regarding the June 11th meeting minutes. Committee members did not recommend any changes.

Motion: Shannon requested a motion to approve the June 11th meeting minutes as presented. Bob Fernandez motioned to approve. Bob Fay seconded the motion and the motion was carried by a unanimous vote of all members present.

III. Update on FY2019 Continuum of Care (CoC) Competition

- a. The RAEC previously reviewed, scored, and approved the Conditional Priority Listing for annual renewal project applications in June. New and/or expansion projects were not reviewed/scored prior to the release of the Department of Housing and Urban Development (HUD) Notice of Funding Availability (NOFA). On June 14th, 2019 the Stark Housing Network, Inc. (SHNI) sent letters to agencies announcing the RAEC's decision to recommend or not recommend the annual renewal projects for inclusion on the FY2019 Priority Listing; applicant organizations were provided 5 business days to request scoring reconsideration. The SHNI did not receive any scoring reconsideration requests from the agencies applying for annual renewal demand funding. The NOFA was released by HUD on July 3rd, 2019 and outlined the new and/or expansion project eligibility criteria. The SHNI has reviewed the NOFA and is seeking an Ask A Question (AAQ) response from HUD for further clarification regarding new projects eligibility. Stark County is eligible to apply for \$258,553 in bonus funding for Rapid Rehousing (RRH) projects that serve victims of domestic violence. On July 24th, the SHNI released a public notice soliciting applications for the domestic violence bonus funding. Agency applications seeking bonus funding to serve victims of domestic violence are due to the SHNI by August 23rd. If the SHNI receives applications for the domestic violence bonus funding, the RAEC will need to reconvene to score, rank and recommend to the HCCSC Board the project(s) inclusion on the FY2019 Conditional Priority Listing.
- b. Review of FY2019 CoC Competition Summary (*See Attachment 1*)
Marcie distributed the FY2019 CoC Competition Summary to committee members for review. The SHNI received enough requests for the entire CoC Bonus Funding amount, but did not receive applications for the domestic violence bonus. A public notice was released to solicit new or expanding project applications seeking to serve victims of domestic violence. The guidance from HUD's FY2019 NOFA indicates that the bonus funding is eligible to expand current RRH projects to serve victims of domestic violence. Currently there are two CoC funded agencies that

administer RRH projects and Marcie has informed these projects that they are able to expand current RRH projects to serve victims of domestic violence with the domestic violence bonus funding.

- c. StarkMHAR/Homeless Navigation submitted two expansion applications to the SHNI by the May 31st deadline for Central Intake and Assessment 2 and HMIS 2. After the NOFA's release, StarkMHAR/Homeless Navigation rescinded the HMIS 2 expansion application.

IV. Review and Approval of 2019 Conditional Priority Listing

- a. RAEC reviewed and scored the new and/or expansion projects that were submitted by the May 31st deadline. New projects are not required to submit annual performance reports to the SHNI with the new and/or expansion project applications so the RAEC had thorough conversations regarding each application's narratives. There were several takeaways from the project application review: 1) New projects are required to select Dedicated or Dedicated Plus on the HUD eSNAPS application and in previous competitions there was an option to select non-applicable; 2) the SHNI has submitted an AAQ to HUD for further clarification for new project eligibility criteria; 3) HCCSC rejected applications are still required to be submitted into eSNAPS for HUD review.
- b. Marcie distributed a draft FY2019 Priority Ranking for the committee for review. Tier I projects were reviewed and approved by the RAEC in June. Tier II projects for new and/or expansion projects will need recommendations for projects inclusion on the FY2019 Priority Listing that will be submitted to the HCCSC Board.
 - i. The Recipient Approval and Evaluation Committee is recommending to the Homeless Continuum of Care of Stark County Board the approval of the FY2019 Conditional Priority Listing with the following two conditions that may need additional approval: 1) Stark Housing Network, Inc. receives additional guidance from the Department of Housing and Urban Development regarding the eligibility of new projects; and 2) the FY2019 Conditional Priority List Tier II new and/or expansion project ranks may be impacted by applications seeking the domestic violence bonus funding.

Motion: Marcie requested a motion to approve the FY2019 Conditional Priority Listing as presented with the two conditions. Bob Fay moved to approve. Shannon McMahan Williams seconded and the motion was carried by a vote of all members present.

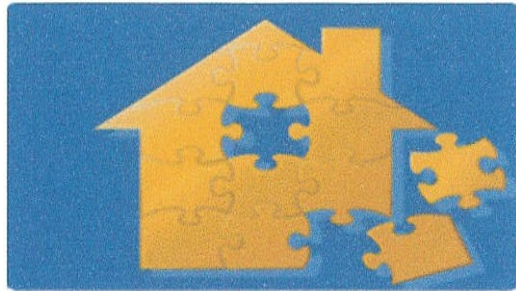
Discussion: RAEC members discussed improvements to the FY2020 Local Application which are as follows: 1) HMIS scoring form to ask more information regarding call volume and how calls are directed (diverted or assessed); 2) annual performance reports should be considered for expansion project scoring; 3) adjust how CoC Workshop bonus points are factored into score; 4) provide more clarification at CoC Workshop for narrative responses; and 4) increase character limits for all narratives.

V. General Announcements

- a. 2019 meetings will meet from 9am -11am on the following days:
 - 1. September 4th SAVE the DATE for new application(s) review, scoring, and ranking.
 - 2. Wednesday, November 6

VI. Adjournment

With no further business to be discussed, at 11:15am the meeting adjourned.



**HOMELESS CONTINUUM OF CARE
OF STARK COUNTY**

Date local CoC Application Opened: April 12, 2019

Local CoC Application Due Date: May 31, 2019

Total Applications Received: 24

Total Amount Requested in Applications: \$3,281,486

**Total Amount of Additional Available Funding:
\$258,553***

**Local Application Due Date for Available Domestic Violence Funding:
August 23, 2019**

Recipient Approval and Evaluation Committee

Reviews, scores and ranks each application in order based on

HCCSC Approved Scoring Criteria and Priorities

Notice of Funding Availability (NOFA) Release Date:	July 3, 2019
CoC Application to HUD Due Date:	September 30, 2019
Stark County CoC Annual Renewal Demand (ARD):	\$2,877,067
2019 HUD Funding Available	
Tier 1	(94% of ARD)
	\$2,704,443
Tier 2	(6% of ARD)
	\$172,624
Bonus	\$143,853
DV Bonus	\$258,553
CoC Planning	(not ranked)
	\$86,312

*Refer to the FY2019 Continuum of Care NOFA for DV Bonus Funding Criteria
SHNI Revised 8.5.2019