

**HOMELESS CONTINUUM OF CARE OF STARK COUNTY
BOARD MEETING
Tuesday, September 10, 2019
9:30am at the Community Campus at Goodwill
Meeting Minutes**

Members Present

Lynne Dragomier
Beverly Lewis
Danelle Lightner
Lisa Warden
Julie Sparks
Shirene Starn-Tapyrik
Shannon McMahon Williams
JoAnn Breedlove
Maria Heege

Members Not Present

Captain John Gabbard
Cathy Jennings
Cheli Curran
John Aller
Rollin Seward
Kim Kroh
Marty Chumney

SHNI

Marcie Bragg
Melissa Terrell

Guests

Jennifer Keaton
Jennifer McIntosh
Christina Shaynak-Diaz

I. Welcome and Approval of May Meeting Minutes

At 9:36 a.m., Marcie Bragg, Board Chair, called the meeting to order and welcomed everyone. Marcie welcomed guests Jennifer Keaton and Jennifer McIntosh of StarkMHAR, Partner Solutions lead Homeless Management Information System (HMIS) agency and thanked them for attending the HCCSC Board meeting to discuss data sharing with the Ohio Data Warehouse.

II. Conflict of Interest Reminder

Marcie reminded the Board members of the conflict of interest policy. HCCSC Board members that receive Continuum of Care (CoC) funding must exit the meeting prior to the discussion and approval of the FY2019 Final Priority listing.

III. Review and Approval of the August 2019 Meeting Minutes

Motion: Marcie requested a motion to approve the Homeless Continuum of Care of Stark County Board meeting minutes for the month of August as presented. Shirene moved to approve. Beverly seconded and the motion was carried by a vote of all members present.

IV. Discussion of Ohio Data Warehouse – Data Sharing

The Ohio Data Warehouse (The Warehouse) intends to provide a cross-system analysis of services, trends and mobility patterns, and the ability to assess the impact of investments in housing and human services to inform funding and policy decisions on state and local levels. The data provided to The Warehouse will assist in identifying system gaps/opportunities for cross-system collaboration and educating the public, elected officials and other policy makers on the issues that affect the stability of households and communities. The Warehouse is partnered with the following agencies: Ohio Housing Finance Agency (OHFA); Ohio Development Services Agency (ODSA); and Ohio Department of Mental Health and Addiction Services (OMHAS). Stark County provided data to The Warehouse during the first year of operation, and since submitting the data, StarkMHAR, Partner Solutions have learned that data could be matched with identifying information. The initial understanding was that de-identifiable data would be submitted to The Warehouse without the ability to match the data with a person. The HCCSC's current Homeless Management Information System (HMIS) participant agreement does not allow information sharing with systems that can match data and there have been many discussions with The Warehouse representatives to obtain more information as to how other CoC's are providing this data to The

Warehouse. Currently, Stark County is the only county in Ohio not providing data to The Warehouse. StarkMHAR, Partner Solutions have thoroughly vetted this data request and brought in the expertise of attorney Christina Shaynak-Diaz to review the data request and current HMIS agreement.

At 9:44am, attorney Christina Shaynak-Diaz joined the HCCSC Board meeting via conference call. Christina discussed her review of the data request and conversations she had with Katie Fallon Director of Housing Policy at OHFA. When reviewing the HCCSC's HMIS agreement, data could be provided when used for for academic or coordination of care reasons. After more conversation, it seemed that The Warehouse is requesting "hashed", or scrambled, data that could be disclosed under the current HMIS agreement. Katie Fallon indicated to Christina that the CoC data would be provided in a filter file to OMHAS and the data match would happen at OHFA. It is reported that other CoC's had the same initial concerns and continued to provide data, but are now questioning how the data is matched at OHFA. Christina stated that if The Warehouse follows the practice stated, then data could be provided without the consent of participants.

Discussion: Board members suggested to have Christina draft an email that would include specific language that was used in the conversation between Christina and Katie. The email would capture the same language that Christina is basing her recommendation on that allows the HCCSC to share the data. If Christina needed additional contacts, CoC Board Member, Shirene, suggested that Christina could include Kelan Craig of OHFA and Marlo Tannous, Chief Legal Counsel at OHFA.

At 10:14am, the HCCSC Board conference call with Christine Shaynak-Diaz ended.

At 10:15am, Jennifer Keaton and Jennifer McIntosh left the meeting.

V. Old
N/A

VI. New

- a. HCCSC Board member Lisa Warden, and Homeless Liaison for the Canton City School District, stated that she will have an office located at the Ken Weber Community Campus at Goodwill. Lisa is working to connect homeless families and children with accessible programs and resources. She is looking at families that have been homeless for approximately one year, or more, to provide services to these families. She also stated that through this new effort, families would be immediately connected with service providers. Goodwill is a known, safe and a comfortable location for families and provides access to many services.
- b. Danelle Lightner, Program Administrator for the Department of Jobs and Family Services, will be presenting on Stark County's Benefit Cliffs on Tuesday, October 8, from 11am-Noon following the HCCSC Board meeting. The HCCSC Board members and any representatives from their agencies are welcome to join the presentation.
- c. The Corporation for Supportive Housing (CSH) will be hosting a 2019 Institute Training to assist housing providers with building projects. In light of the recent Strategic Planning sessions, this training will provide an opportunity for project building for CoC funded agencies. Please contact Marcie if interested in this training opportunity.
- d. The Stark Housing Network, Inc. (SHNI) presented the FY2019 Scoring Criteria Form – Victim Service Providers. The FY2019 Notice of Funding Availability (NOFA) outlines eligibility and guidelines regarding the CoC Program Competition. In the FY2019 NOFA under the Domestic Violence (DV) Bonus funding guidelines, it states that in order for a CoC to capture DV bonus funding, the CoC would have to show/prove that the CoC scored and ranked projects based on an objective criteria which includes trauma-informed care, victim centered approaches. The SHNI reviewed current CoC and HUD policy and made changes to the HCCSC Board approved FY2019 Scoring Criteria Form that is reflective of HUD's compliance to capture DV bonus funds. This form is for current applications and has an objective process for DV renewal applications (currently there are no CoC funded DV providers that the renewal sections of the scoring form would be applicable to).

Motion: Marcie requested a motion to approve the FY2019 Scoring Criteria Form – Victim Service Providers as presented. Julie motioned to approved. Shirene seconded the motion and the motion was carried by a vote of all members present.

VII. Approval of FY2019 Final CoC Priority Listing

At 10:30am Shirene and Julie left the meeting. Both Shirene and Julie receive CoC funding.

Marcie thanked HCCSC Board member Shannon McMahon Williams for chairing the Recipient Approval and Evaluation Committee (RAEC) and for her time, dedication, and attention to detail.

At the previous HCCSC Board meeting, members approved the Annual Renewal Demand (ARD) and new projects with the understanding that there may be changes to the priority listing based on an Ask A Question (AAQ) submitted to HUD and any new DV applications. The SHNI received a response for the AAQ on August 28th, stating that a non-profit youth focused provider supersedes new project criteria outlined in the NOFA, however, the project in question did not meet the deadline to enter project application information into the HUD eSNAPS system, and therefore, the RAEC did not considered the project for inclusion on the priority listing. The HCCSC and HUD competition processes are extremely deadline focused; HUD requires that all project applications, regardless if they will be included in the priority list as part of the consolidated application or not, be submitted into eSNAPS 30 days prior to the competition deadline. Tier I and Tier II are the same as the last approval based on their score and rank.

Motion: Marcie requested a motion to approve the Fiscal Year 2019 Final Priority Listing as presented. Maria motioned to approve. Lynne seconded the motion and the motion was carried by a vote of all members present.

The HUD FY2019 CoC Program competition deadline is September 30th, 2019 at 8pm. The SHNI's goal is to submit the consolidated application by Thursday, September 26th.

VIII. Adjournment

With no further business to be discussed, at 10:58am, the meeting adjourned.