

**Minutes for Meeting of the HCCSC's
Coordinated Entry System Committee
September 24, 2019**

Members Present

Natalie McCleskey
Scott Schnyders
Melissa Terrell
Jennifer Keaton
Amy Dornack
Jackie McDougale
Marcie Bragg
Teresa Ponchak
Lisa Snyder
Lisa Waikem
Joy Brubach

Welcome & Introductions

Scott called the meeting to order and welcomed everyone at 8:33 AM.

Approval of Minutes from August

Scott asked the committee to review the August 27th meeting minutes as distributed. Jennifer Keaton moved to approve the September minutes. Amy Dornack seconded the motion. All were in favor. Motion carried.

CoC Board Update

Marcie shared that CoC Consolidated Application was due by the end of the month 9/30/2019. It was completed and submitted at the time of the meeting and the application was uploaded to www.starkcountyhomeless.org for viewing. Marcie offered thanks to the many people who were apart of completing the application.

Marcie also shared with us that at the October board meeting they will look at what we believe gaps are in our current housing system. She let everyone know that CSH has an institute that helps communities develop projects (ICAN and Coleman have gone through the institutes) and they reached out to Stark County directly to see if there was interest. Jackie McDougale went through the process and stated how beneficial and informative it was for their agency.

QA Update

Melissa and Jennifer shared updates from QA and were seeking clarification on current policy from D2 IV. G .3. (Bottom of page 11) as it relates to participants who were referred to Rapid Rehousing but then were unable to be reached by agency. What happens when those participants are registered with the hotline again within 6 months? After much discussion it was agreed that the person should be placed back as a referral with Rapid Rehousing. If there is not any available openings at that time they would be at the top of the list of people referred when the next spots became available. Throughout the discussion it became clear that the policy itself needed to be amended to better reflect how our system is actually working. Teresa suggested that currently we are not using SPDAT's to help develop housing plans and suggested

to the emergency shelter group that it might benefit us to include that as a part of the county wide housing plan document that is being created for participants.

A motion was made by Jackie McDougle to amend the current policy to state:

“i. If, within 6 months after being classified as inactive, people contact the Hotline to confirm their ongoing need for HCCSC assistance, the Hotline will return them to the appropriate prioritization lists on the date and time of the intake that resulted in their original placement on the list.”

The motion was seconded by Lisa Waikem. All were in favor. Teresa Ponchak and Jennifer Keaton abstained. Motion passed.

Based off of the discussion of the Rapid Rehousing policy it spun off a conversation related to SPDAT scores and how our community might be able to alter the current way we use Rapid Rehousing to better serve our participants. Scott asked Jennifer if it was possible to look at data from SMHA PSH Programs and ICAN SHP Programs to see what the success rates of these programs are related to our current Rapid Rehousing results. The thinking would be that if current PSH programs that don't offer case management are having success with difficult to serve clients is it possible that we could see equally positive results if we started offer our participants with higher scores the opportunity for Rapid Rehousing. Jennifer agreed to provide the data at our next meeting and it was agreed upon that RR case managers from each agency should be present to offer their unique and firsthand information from their experience.

Next Jennifer followed up with the group about whether ESG assistance is available for current PSH clients. It was her understanding that if they met all of the requirements it is possible, they could be eligible but HUD guidance indicates that we should exhaust all other options, even trying to negotiate a repayment program with a landlord before this should be considered. The idea being that we don't want to be using ESG money to help an individual who is already be assisted through a subsidized rent program. Jennifer also informed the group that she was made aware that people trying to access emergency assistance through United Way or Salvation Army can't be assisted if they are in subsidized housing. This led to a discussion about whether or not we could find a way to work more closely with SMHA to try to prevent evictions. Lisa Waikem agreed to send out an email to select individuals at SMHA who she believed already were working on this issue to see if we could collaborate in a more strategic way. She was going to copy Marcie, Scott and Natalie on that email.

Scott adjourned the meeting at 10:04 AM.

**Coordinated Entry System Committee
Meeting Schedule 2019**

October 22nd	8:30 – 10:30am	Goodwill
November 26th	8:30 – 10:30am	Goodwill
December 24th	Cancelled	