Attendees: Shannon McMahon Williams, Bob Fernandez, Amy Krebs, Bob Fay, Renee Biggums; Marcie Bragg, and Melissa Terrell

I. Welcome, Introductions
At 9:03am, Shannon McMahon Williams, committee chair, called the meeting to order.

II. Discussion and Vote on September 4, 2019 Meeting Minutes

Motion: Shannon requested a motion to approve the September 4, 2019 meeting minutes as presented. Renee Biggums motioned to approve. Bob Fay seconded the motion and the motion was carried by a unanimous vote of all members present.

III. Update on FY2019 Continuum of Care Competition (See PowerPoint, Slide 2)
Marcie provided the RAEC with FY2019 Continuum of Care competition summary.

a. The Stark Housing Network, Inc. (SHNI) submitted the Consolidated Application on September 27, 2019 prior to the Department of Housing and Urban Development (HUD) September 30, 2019 deadline

b. The SHNI submitted an AAQ to HUD in August regarding new project application eligibility. A response was received a few days prior to the HUD Consolidated Application deadline that indicated the project did not meet the criteria for being a Youth Service Provider and did not qualify to compete for bonus funding. This project received an award from the Ohio Development Services Agency (ODSA) and is no longer in need of the funding from the Continuum of Care (CoC) program grant.

IV. Discussion 2020 Emergency Solutions Grant Competition
a. Discussion of timeline, Application Process
The City of Canton has not yet set a deadline for Emergency Solutions Grant (ESG) applications. Typically, ESG applications are due in January and the Recipient Approval and Evaluation Committee (RAEC) scores and ranks projects based on priorities set through the Homeless Continuum of Care of Stark County (HCCSC) Board. In previous years, a small group including Shannon (RAEC chair), Renee (City of Canton), Marcie and Melissa (SHNI) met to review ESG documents and make edits where necessary. After the following documents are reviewed by the RAEC, they will be submitted to the HCCSC Board for approval.

i. ESG Guidance
   a. Changes to the ESG Guidance included updating dates, and on page 4, replacing “County” with “HCCSC” because the County does not have a Coordinated Entry System. There were two major edits including: 1) additional attachments needed for completion and submission with the ESG Application; and 2) request for the previous three months of Board of Directors meeting minutes and attendees.

   ii. ESG Application
      a. Changes to the ESG application included updating dates, including the HCCSC’s/City of Canton’s funding priorities (documents will be updated as soon as the priorities are approved), and expanding the “previous experience with public funding” question to include state and local funders. The Homeless Management Information System (HMIS) is an eligible ESG-funded activity but due to the nature of the activity (database), an agency applying for this activity is unable to provide a response for many of the application questions. The small RAEC group is recommending that HMIS is exempt from providing a response.
for the enumerated number of participants to be served, direct service questions, cost per person and outcomes. There has been a change made to the Statement of Work/Scope of Services question for HMIS to include more specific details of how the data reports extracted from HMIS will assist with system-wide outcomes and explanation of how project staff will participate in analyzing reports to identify areas of improvement or system gaps. The other major edits correlated with the ESG Guidance including: 1) additional attachments needed for completion and submission with the ESG Application; and 2) request for the previous three months Board of Directors meeting minutes and attendees.

iii. ESG Scoring Form
   a. Changes to the ESG Scoring Form included updating dates and correlating the scoring form to changes made in the ESG Application for HMIS exemptions. A major change included language for scoring that breaks down how points will be awarded for narrative responses; this is the same language used in the CoC Applications and has been adopted in the ESG Scoring form. HMIS has been made exempt from the Budget summary because that criterion is based on a cost per person calculation, but an HMIS project, by nature of being a database, is exempt from reporting a number of people served. Lastly, scores will be calculated as a percentage of the total points available since there are scoring exemptions.

Discussion: Next year, ESG should require applicants to attach a Memorandum of Understanding (MOU) with partner agencies. This would assist in further defining scores for agency’s’ collaborations in the community. The RAEC stated that the information should include the “how” services are provided not just the “who” provides the services.

Motion: Shannon requested a motion to approve and forward to the Homeless Continuum of Care of Stark County Board of Directors the 2020 Emergency Solutions Grant Guidance, Application and Scoring form as presented. Renee Biggums motioned to approve. Bob Fay seconded the motion and the motion was carried by a unanimous vote of all members present.

These documents will be presented at the HCCSC Board meeting on November 12, 2019 for approval to forward to the City of Canton for final approval.

V. ESG Monitoring Status Reports
   The SHNI is required to complete annual monitoring of ESG-funded projects. The monitoring takes place during the first quarter of the calendar year for the previous year’s grant award. The SHNI reports to the RAEC issues or concerns with ESG-funded projects. The SHNI conducted monitoring for three ESG-funded projects: 1) Homeless Management Information System (HMIS); 2) Emergency Shelter; and 3) Homeless Prevention. There were no significant concerns or issues identified from the monitoring.

Discussion: The RAEC discussed project’s expending the total grants awarded for the 2018 ESG grant competition. Over the past few ESG grant competitions, the Homeless Prevention Project has not expended the total award and the RAEC members questioned how this project will plan to spend down the total grant if awarded funding again for the 2020 ESG competition. Currently the City of Canton has not received a status report to identify the remaining balance, if any, and will request an update on the project’s status. The RAEC recommended to take into consideration projects that repeatedly underutilize funding in ESG funding to ensure that the local awards are being expended and serving intended target populations.

VI. Discussion of HCCSC’s Strategic Plan Goals (See PowerPoint Slides 3-10)
   Marcie provided a brief overview of the two-day workshop, noting the following details: There were over 35 attendees, including 11 HCCSC Board members and three individuals with lived experience of homelessness; attendees represented diverse areas of Stark County, various housing and service providers, and several different staff positions; and that the two days were led by the Corporation
for Supportive Housing staff members Katie Kitchin and Mike Preston. Attendees were led through a series of exercises using the Department of Housing and Urban Development’s (HUD’s) Stella-Planning (“Stella-P”) and Stella-Modeling (“Stella-M”) tools, in which they discussed the current state of the homeless system and then envisioned the ideal state. Attendees were separated into groups representing different sub-populations: youth, families, single adults, veterans, and those experiencing chronic homelessness. Stark County is the first community to utilize the Stella-M tool, which HUD has not released. Through the Strategic Plan there were cross-cutting system objectives identified to increase affordable housing, increase capacity and use of data, enhance supportive services and increase employment. Marcie has created a Strategic Plan Worksheet that identifies Stark County action areas, objectives, timelines and measure of success, and includes agencies identified to work on action items. The Strategic Plan Worksheet is a working document that will be approved and monitored by the HCCSC Board.

VII. General Announcements
   a. 2020 meetings:
      1. February 5th  9am-11am
      2. May 6th   9am-11am
      3. August 5th  9am-11am
      4. November 4th 9am-11am

VIII. Adjournment
   With no further business to be discussed, at 10.28 am the meeting adjourned.
Stark Housing Network, Inc.

November 6, 2019
Recipient Approval and Evaluation Committee Meeting
FY2019 Continuum of Care Competition
Stark County

- Notice of Funding Availability (NOFA) released July 3, 2019
- Application due September 30, 2019
  - Consolidated Application, Priority Listing, and CoC Planning Grant submitted in eSNAPS September 27th
- Annual Renewal Demand & Bonus Funding Available - $3,020,920
  - 22 applications were prioritized for a total amount of $3,222,409
- Additional Domestic Violence (DV) Bonus Funding Available - $258,553
  - 1 application was prioritized for a total amount of $255,998
Strategic Plan Workshops

- Corporation for Supportive Housing (CSH) lead two full-day workshops with over 35 community/agency/government representatives
- Day one objective focused on creating the ideal system to respond to people’s housing crisis and end homelessness in Stark County
- Day two objective focused on comparing the ideal system to the current system outcomes and performance
- Utilized a newly released strategy and analysis tool released by SNAPS called Stella
Strategic Plan
Cross Cutting (System) Objectives

- Increase supply of Safe, Affordable Housing in Stark County
- Increase capacity and use of data to improve system responses
- Enhanced supportive services in Permanent Supportive Housing (PSH)
- Increase employment income among all adults in CoC housing programs
National and State Strategies

National Alliance to End Homelessness

- Affordable Housing
- Housing First
- Lowering Barriers
- Racial Equity
- Collaboration with Partners
- Use Your Data
- Your Advocacy is Critical

Ohio Housing and Homeless Collaborative

- Affordable Housing
- Employment and Earnings
- Streamlined Accessible Systems and Services
- Supporting Effective Local Crisis Response Systems
- Using Data and Analysis to Inform Planning, Tracking, and Resource Allocation
Strategic Plan
Subpopulation Objectives - Families

• Housing intervention investments
  • Data driven projections based on Housing Inventory, Point in Time, Length of Stay, Diversion, Entries & Exits
• Targeting housing interventions and reducing recidivism
• Provide fair housing training to tenants and providers as a part of the diversion and rapid rehousing programs
Strategic Plan
Subpopulation Objectives - Veterans

- Improve data sharing between the VA and CoC providers
- Housing intervention and investments including the implementation of diversion practices
Strategic Plan
Subpopulation Objectives – Single Adults

• Housing intervention and investments
• Offer outreach and engagement to individuals outside of PATH (Projects for Assistance in Transition from Homelessness) eligibility
Strategic Plan
Subpopulation Objectives - Youth

• Housing intervention investments
• Increase youth-specific services available in shelter programs
Strategic Plan
Subpopulation Objectives - Chronic

- Identification and prioritization for PSH individuals with at least 9 months of documented homelessness and high SPDAT scores