

**Minutes for Meeting of the HCCSC's  
Coordinated Entry System Committee**

**July 28<sup>th</sup>, 2020**

**8:30 AM – 10:30 AM - Via Conference Call**

**Members Present:**

Scott Schnyders  
Natalie McCleskey  
Joy Brubach  
Jennifer Keaton  
Jackie McDougal  
Amy Dornack  
Shirene Starn-Tapyrik  
Lisa Warden  
Lisa Snyder  
Diane Waite  
Marcie Bragg  
Melissa Terrell

**Welcome and Introductions:**

Scott welcomed everyone and called the meeting to order at 8:35am .

**Approval of Minutes from July Meeting**

Shirene Starn-Tapyrik made a motion to approve the minutes from the Coordinated Entry Meeting from July 28, 2020. Marcie Bragg seconded the motion. All were in favor. Motion carried.

**Out of State Policy**

Scott led the discussion on the new advisory from the Ohio Governor's Office regarding travel to and from high-risk states. Natalie shared the current states on the high risk list. The Governor is advising that anyone arriving to Ohio from any of these states should self-quarantine for 14 days. Jennifer shared some data regarding the number of intakes at Coordinated Entry (CE), completed in June and July, for those who were from out of state...the number was four. There was a consensus among the Committee Members that we would not recommend a requirement for those attempting to enter the homeless system from out of state to self-quarantine. CE should still take precautions by asking where those completing an Intake have arrived from and documenting the responses, shelters should continue to place those households in separate areas/rooms within their shelters, and CE should also begin asking if person registering with CE has exited jail/prison within the past 14 days.

**CoC Board Updates**

Marcie Bragg shared that while we would typically be doing the local application for the CoC Program at this time, HUD has not released the NOFA and is saying that they will be simplifying the process this year due to Covid-19. HUD is recommending that CoC's focus on strategizing other funding being released at this time to meet the community needs in response to COVID-19.

Marcie gave a breakdown of other funding that was recently awarded and funding that is currently available:

- \$108,000 – Ohio Housing Finance Agency (OHFA) – Homeless Prevention to Alliance for Children and Families and ICAN
- \$100,000 – OHFA – Emergency Rental Assistance to ICAN and Catholic Charities
- City of Canton Emergency Solutions Grant (ESG) CARES Act – Round One – Homeless Prevention – Has been awarded
- City of Canton Emergency Solutions Grant (ESG) CARES Act – Round Two – Letters of Inquiry (LOI) were due Friday, July 24. There is \$738,046 available for eligible ESG project types. There was priority given for Rapid Rehousing projects. SHNI received seven LOIs and the HCCSC's Recipient Approval and Evaluation Committee will be reviewing them and presenting recommendations for the HCCSC Board's review and approval.

For the ESG funding, HUD requires that recipients (i.e. City of Canton) update their Consolidated Plan before HUD will release funding. The City expects to complete their updates by mid-August.

A small group consisting of the Stark Housing Network, Inc. (SHNI), Homeless Navigation, CEC co-chairs, Shannon McMahon Williams (Recipient Approval and Evaluation Committee chair and HCCSC Board member), and project providers volunteered to spearhead conversations regarding standalone OHFA and ESG CARES Act policies. These policies will be an umbrella policy for the duration of the award grant (OHFA funding ends on March 31<sup>st</sup>, 2021 and the ESG CARES Act funding ends on March 30<sup>th</sup>, 2022). CEC co-chair Scott, and Melissa of SHNI, presented OHFA policies to the HCCSC Board July 14, 2020 for approval; the policies are posted to the HCCSC's website. The small group is still seeking additional guidance from HUD regarding the ESG CARES Act final program guidelines before finalizing and presenting ESG CARES Act standalone policies to the HCCSC Board.

### **Quality Assurance Updates**

Melissa shared that they continue to meet to review provider needs, discuss appropriate referrals and issues. There is nothing in particular for the CE Committee to discuss regarding the QA workgroup.

### **Other Business**

Marcie provided some context for the additional funding coming into the community by sharing that the HUD ESG program typically brings in about \$215,000 annually. Between CY2020 – CY2022 there will be an additional \$1.6 million coming into the community through the ESG Program.

She also shared that she has been involved in some HUD Technical Assistance calls related to the new funding. HUD is recommending prioritizing COVID-related risk factors. Dynamic Prioritization has also been discussed and reprioritizing those on the referral lists. More flexible Rapid Rehousing policies have also been recommended.

A seven question Assessment Tool/Pre-screen was also shared by the HUD TA providers from another community. Scott agreed to distribute this tool to the committee following the call. A question was asked regarding whether we are considering reprioritizing both the PSH and RRH lists and Jennifer Keaton indicated that we would be considering reprioritizing both lists.

### **Adjournment**

With no further business to be discussed, the meeting was adjourned at 9:08am.