

HMIS Committee

Meeting Minutes

November 11, 2020-10:30am

Zoom Meeting

MEMBER ATTENDANCE		MEMBER ATTENDANCE	
Miriam Ballinger	x	Jennifer Keaton	x
Celestine Barnes		Aaron Wagster	x
David Besse	x	Dionna Stokes-Ellis	
Marcie Bragg	x		
Kristin Hooten	x		

AGENDA/ITEM	MOTION/ACTION	DISCUSSION/COMMENTS
Welcome and Call to Order		<ul style="list-style-type: none"> 10:39am
Previous Minutes Approval	<p>Motion to approve the September 2020 meeting minutes as presented. Marcie made motion to approve and Aaron seconded the motion: unanimous approval by all members present.</p>	
HMIS Administrator Updates (Jennifer Keaton)		<ul style="list-style-type: none"> Jennifer reported on follow-up questions posed to Adsystem. <ul style="list-style-type: none"> Data backup – Adsystem has data backup in private cloud with biometric cloud features. Adsystem also has a second backup system in an off-site hard-drive; data is backed up nightly. Adsystem does have cyber insurance. The 2018-2019 data was submitted to the Ohio Data Warehouse. FFY2019 and 2020 LSA preliminary data was submitted by the deadline. Jennifer has been assisting projects with compiling APRs for submission. Virtual SPDAT trainings have been provided since the last HMIS committee meeting and there will be trainings held in December for HMIS Privacy and Security.

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		<ul style="list-style-type: none">• Homeless Navigation is working to create new projects in HMIS for the following funding streams / types: TANF; ESG-CV; ESG annual; CDBG; and RMF.• Jennifer reported that THRIVE and Canton City School's Homeless Liaison, Lisa Warden, have been working together to provide families access to resources in the community.• Jennifer has been working on compiling data for SPC Racial Equity discussions.• Jennifer reported preparing for the upcoming 2021 PIT and HIC processes and submissions.• Jennifer participated in HUD's 5 week sessions for coordinated entry, system's performance, and HMIS.• StarkMHAR received a conditional award letter from the City of Canton for Round 2 ESG-CV; this award is allocated to provide system enhancement.
HMIS User Updates/Questions		<ul style="list-style-type: none">• All follow up documents identified in the HMIS All User meeting during October were distributed to users.• There is over \$1.7 million in ESG-CV funding for Stark County for Round I and Round II allocations. The City of Canton awarded Round I ESG-CV to emergency shelter and homeless prevention projects; Round II ESG-CV was awarded for rapid rehousing projects. The City of Canton will be required to submit quarterly CAPER reports; sub-recipients will submit monthly reports to the City of Canton and SHNI for review. Jennifer has offered to provide CAPER training to agencies that will administer the projects so that providers are aware of the pertinent data elements and how to run reports.• Typically the committee would review and/or revise policies during this time of year, but HUD encouraged CoCs to focus on a system response

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		<p>to COVID and less on CoC governance. The review of polices will be on the agenda next quarter.</p> <ul style="list-style-type: none">• The committee will meet in December; Jennifer anticipates to have the 2021 HMIS training schedule outlined for the December meeting.• Jennifer is considering to hold an HMIS training where attendees would actively work in the HMIS throughout the training session.
Old Business		<ul style="list-style-type: none">• N/A
New Business		<ul style="list-style-type: none">• N/A
Adjournment		<ul style="list-style-type: none">• Next Meeting is December 9, 2020 at 10:30 am• Meeting adjourned at 11:06 am.