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PROJECT NAME:

FY2021 HCCSC SCORING CRITERIA AND SCORE SHEET APPENDIX

Due to the applicant's need to respond to the current COVID-19 pandemic, the Homeless Continuum of Care of Stark County (HCCSC) local competition application process will be slightly different than previous years. Please carefully read through this FY2021 HCCSC Scoring Criteria and Scoring Sheet Appendix to ensure that the Collaborative Applicant receives a response for all applicable scoring criteria. **Responses need to be submitted to the Stark Housing Network, Inc. by email to mbragg@starkhousingnetwork.org on or before the eSNAPS application due date, October 6, 2021.**

FY2021 Scoring Criteria and Score Sheet

The Homeless Continuum of Care of Stark County (HCCSC) invites new and renewal applications for the 2021 HUD Continuum of Care (CoC) Program Competition.

The design of the proposed project must reflect research-based practices to efficiently provide services to participants; connect participants to mainstream resources, benefits and employment; and enable participants to maintain long-term housing stability.

CoC 2021 priorities are as follows:

- Rapid Re-Housing
- Permanent Supportive Housing
- Supportive Services Only - Coordinated Entry
- Homeless Management Information System (HMIS)

All Projects Must Meet Threshold Criteria¹

- I. Informed Agreement to Comply with the HEARTH Act, HUD federal regulations, HMIS and Coordinated Entry (CE) Rules. For SSO-CE projects only, informed agreement to cover the entire CoCs geographic area.**

Please certify with initials in each box indicating that your agency has read and agrees to abide by all of the following Continuum of Care requirements:

Overview of HUD federal regulations for the Continuum of Care Program

<https://www.hudexchange.info/programs/coc/coc-program-eligibility-requirements/>

HEARTH Act: Continuum of Care Program Interim Final Rule

<https://www.hudexchange.info/resources/documents/CoCProgramInterimRule.pdf>

¹ Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CRR)/ System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2021 Continuum of Care (CoC) Program Competition. Project Applicants are required to have an Employment Identification Number (EIN). Applicants must have no Outstanding Delinquent Federal Debts – It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds unless a) A negotiation repayment schedule is established and the repayment is schedule is not delinquent, or b) Other arrangements satisfactory to HUD are made before the award of funds by HUD. For more information on meeting HUD threshold criteria, see the [FY 2021 CoC Program Notice of Funding Opportunity \(NOFO\)](#).

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Homeless Management Information System Policies and Procedures
<https://starkhomeless.starkmhar.org/member-resources/charter-policies/>

Coordinated Entry (CE) Policies & Procedures
<https://starkhomeless.starkmhar.org/member-resources/charter-policies/>

Coordinated Entry Process provides coverage of the entire CoC's geographic area
(SSO-CE Projects Only)

ALL PROJECTS INCLUDING NEW AND EXPANSION PROJECTS

- I.** By applicants initialing the box below, the applicant agrees to not exclude participants based reasons below.

Lowering Barriers to Entry project entry

https://www.hud.gov/program_offices/comm_planning/coc/competition

- a. Having too little or no income
- b. Active or history of substance abuse
- c. Having a criminal record with exceptions for state-mandated restrictions
- d. History of victimization (e.g. domestic violence, sexual assault, childhood abuse)

- II.** By applicants initialing the box below, the applicant agrees not to terminate participants based reasons below.

Housing First

https://www.hud.gov/program_offices/comm_planning/coc/competition

- a. Failure to participate in supportive services (This does not include the required monthly case management visits within a RRH project.)
- b. Failure to make progress on a service plan
- c. Loss of income or failure to improve income
- d. Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area

- III. Good standing with funding sources and capacity to administer Federal, State, local and private funds. Responses based on your agency's experience administering funds over the past three years, CY2019, 2020, and 2021.**

- a. Has your agency had any prior findings, audit findings and/or recapture of HUD funds?
 Yes No N/A

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If yes, briefly explain and provide the amount of funding that was recaptured:
(max. characters 700)

- b. Has your agency had any prior findings, audit findings and/or recapture of other federal funds?
 Yes No N/A

If yes, briefly explain and provide the amount of funding that was recaptured:
(max. characters 700)

- a. Please identify staff involved in this project, if applicable. (Please list names below)

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- b. Describe agency and staff related to this project's membership on HCCSC, committees and/or other relevant workgroups in the community. (max. 1,000 characters)

V. Promote Equity – Equity Factors

- a. *(Please check all boxes that apply to the agency or project)*

Agency Leadership, Governance, and Policies

- Organization has under-represented individuals (BIPOC, LGBTQA+, etc.) in managerial and leadership positions
- Organization's board of directors includes representation from more than one person with lived experience
- Organization has relational process for receiving and incorporating feedback from persons with lived expertise
- Organization has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers

- b. Program Participant Outcomes

- Organization has reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity and/or sexual identity
- Organization has identified programmatic changes needed to make program participant outcomes more equitable and to sustain program participant outcomes that are equitable and developed a plan to implement those changes

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NEW AND EXPANSION PROJECTS ONLY

I. Ending Homelessness for All Persons Experiencing Homelessness:

The number of households (individuals and families) the project intends to serve within the local targeted populations (Chronically Homeless, Veterans, Youth, Families with Children).

a. If your project intends to target any of the sub-populations listed below please identify the number of participants that the project intends to serve in each of the targeted sub-populations that are applicable. (Complete all that apply by entering the *number* to be served.)

Chronically Homeless		Youth (18-24)	
Veterans		Families with Minor Children <i>(total number of persons within the families)</i>	

b. Indicate specialized services you will provide to meet the needs of the populations indicated above. (max. 1000 characters)

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IV. Coordination with Housing and Healthcare

a. HOUSING

Provide a detailed description of how the PSH project will utilize housing subsidies for at least 25 percent of the units included in the project, or in the case of RRH at least 25 percent of the program participants anticipated to be served by the project. Attach letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project. (max. 3000 characters)

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b. HEALTHCARE

PSH or RRH projects must demonstrate through a written commitment from a healthcare organization that the value of assistance being provided is an amount that is equivalent to 25 percent of the funding being requested for the project. Acceptable forms of commitment are formal written agreements and must include value of the commitment and dates the healthcare resources will be provided. (max. 3000 characters)

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DOMESTIC VIOLENCE PROJECTS ONLY (PH-RRH or SSO-CE)

a. Statement of need – PH-RRH

Provide a detailed description that supports of the need for a PH-RRH project that serves Domestic Violence Survivors in the CoC’s Geographic Area. Include the numeric information that supports the need for PH-RRH projects that serve Domestic Violence Survivors. (max. 3000 characters)

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b. Addressing coordinated entry inadequacy - SSO-CE Project Only

Describe how the current Coordinated Entry is inadequate to address the needs of survivors of domestic violence, dating violence, sexual assault, or stalking; and how the proposed project addresses inadequacies identified. (max. 3000 characters)

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c. Ensure DV Survivor Safety – PH-RRH

Describe how the project will ensure the safety of DV survivors experiencing homelessness by 1) providing training to staff on safety planning; 2) adjusting intake space to better ensure a private conversation; 3) conducting separate interviews/intake with each member of a couple; 4) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance. (max. 4000 characters)

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d. Trauma-informed, victim centered approaches – Experience – PH-RRH

Describe below using examples of how the organization's experience in using trauma-informed, victim-centered approaches to meet needs of DV survivors in each of the following: 1) prioritizing program participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences; 2) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials; 3) providing program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma; 4) emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations; 5) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination; 6) providing opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and 7) offering support for parenting, e.g., parenting classes, childcare. (max. 5000 characters)

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- f. Trauma-Informed, Victim-Centered Approaches–New Project Implementation – PH-RRH**
Describe examples of how the new project will: 1) prioritize program participant choice and rapid placement and stabilization in permanent housing consistent with participants’ preferences; 2) establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials; 3) provide program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma; 4) place emphasis on program participants’ strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations; 5) center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination; 6) provide opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and 7) offer support for parenting, e.g., parenting classes, childcare. (max. 5000 characters)

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g. Rate of housing placement and rate of housing retention – PH-RRH

Provide data related to the housing placement and housing retention of DV survivors. Describe how the project will calculate the rate of housing placement and housing retention and provide the data source (e.g., comparable database, other administrative data, external data source, HMIS for non-DV projects) that was utilized by the project. (max. 3000 characters)

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By signing below, I, _____ (name/job title), affirm that I am an authorized representative of _____, By signing and submitting this appendix, I certify that the statements / information contained in this application are true, complete, and accurate to the best of my knowledge. **I am aware that any false, fictitious, or fraudulent statements or claims may result in the FY2021 eSNAPS application being withdrawn from the FY2021 Department of Housing and Urban Development Continuum of Care Program competition.**

ACCEPTED AND AGREED BY:

Signature

Printed Name

Title

Date signed

Please complete and return to Marcie Bragg at mbragg@starkhousingnetwork.org by 4pm on October 6, 2021 along with the following:

NEW PROJECTS ONLY (if agency does not hold a current CoC grant)

- Most recent audited financials and Form 990 that are available
- When audited financials and Form 990 do not account for most recently completed fiscal year, also submit unaudited financial statements for that most recently completed fiscal year.
- A table of organization for your agency and any sub-grantees
- A list of the agency's board members and position in the community
- Agency's board meeting schedule for the previous year that notes which board members attended
- **Completed FY2021 HCCSC Scoring Criteria and Score Sheet Appendix**

RENEWAL PROJECTS ONLY

- Most recently submitted APR
- All amendments to a renewal project requested/approved since the submission of the 2019 CoC application
- A list of the agency's board members and position in the community
- The Agency's board meeting schedule for the previous year that notes which board members attended
- Past and/or current programmatic audits (at local, state, and/or federal levels) and/or documentation for corrective actions to programmatic audits
 - ✓ Please provide documentation of funders approval of corrective actions outlined in the programmatic audit
- Completed FY2021 HCCSC Scoring Criteria and Score Sheet Appendix
- **A copy of all CoC waivers that were submitted to HUD for program required exceptions**
- **Submit updated projects policies and procedures Friday, September 24, 2021**

Information included in this appendix must be accurately reflected in the **FY2021 application submitted to HUD in eSnaps if approved by the HCCSC. Failure to do so will be seen as fraudulent and may result in the application being withdrawn from the **FY2021** CoC Application.**